

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

Date: January 17, 2018

BOARD MEMBERS PRESENT:

John Abboud, President
Robert Nielsen, Vice President
Jenni Murphy, Secretary
Dennis Day, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Sara Farris, PIO
Eileen Gomez, Human Resources Manager

EXCUSED:

Tim Long, Treasurer

LEGAL COUNSEL:

Richard Shearer, Esq.

A. Call to Order

President Abboud called the Board of Directors meeting to order at 5:00 p.m. on January 17, 2018. He welcomed back Director Day.

B. Pledge of Allegiance – Led by Director Day

C. Additions/Deletions to Agenda

None.

D. Public Comment (Agenda Items Only)

None.

E. Presentations

1. Oath of Office for Engineers Matt Young and Jeff Tipton
Chief Ramos announced that the District had a few promotions to celebrate.

Matt Young was promoted to Engineer on January 1, 2018. He is a second-generation firefighter and has a bright future at North Metro Fire. Jeff Tipton was promoted to Engineer on January 16, 2018.

President Abboud administered the oath of office to Engineers Young and Tipton.

2. Oath of Office for Lieutenant Chris Devine

Lieutenant Devine was promoted on January 1, 2018. He has previously served as an Engineer. Lt. Devine has been engaged in developing performance management policy and chairs the District's Cancer Prevention Committee.

President Abboud administered the oath of office to Lieutenant Devine.

3. Oath of Office for Deputy Fire Marshal Dave Waller

Dave Waller was promoted to Deputy Fire Marshal on January 1, 2018. Dave is a member of the Honor Guard. Dave has served as a Board Member of the Fire Marshals' Association of Colorado.

President Abboud administered the oath of office to Deputy Fire Marshal Waller. He complimented Mr. Waller on obtaining an additional certification, Professional Engineer, which requires additional testing. President Abboud recessed the meeting to enjoy cake with families and friends.

4. Economic and Development Outlook for Broomfield

Dave Shinneman, Community Development Director for the City and County of Broomfield, presented a bird's-eye view of what is going on in Broomfield and what to expect in the next few years. Mr. Shinneman said the presentation was patterned after his annual presentation to the Board of Realtors in Boulder County, entitled Spotlight on Broomfield. Mr. Shinneman noted that Broomfield has almost 70,000 residents. Multi-family units' housing is growing in the City and County since 2011. Median housing value has been increasing, and rental vacancy is low. Capital improvements include a new service center near Lowell and 144th Avenue. Debt financing was approved for the widening of Dillon Road and the renovation of the Community Center. Lowell Blvd. widening is near completion. A pedestrian bridge will be built to connect West Midway Blvd. to Industrial Lane, which will provide trail linkage. The 120th Avenue connection will be complete in summer 2018.

Mr. Shinneman then reviewed eight residential projects that are underway or coming in the near future. These are located near Highway 7 in the north end of the City and County. There are 12 residential projects in other areas of the City and County. He highlighted the Broomfield Business Center near Station 67 which features multifamily housing, both rental and ownership properties. There are additional apartment projects near Interlocken and the FlatIron Crossing Mall. There is a for-sale condominium project under review on Old Wadsworth at W. 116th Avenue.

Mr. Shinneman also reviewed commercial development in the City and County. In the North Gateway Regional Technological Center near Anthem, there are 30 million square feet of development opportunities as well as 11,000 residential units in the PUDs. He highlighted the

400,000 square foot IKEA retail store, which will begin construction in 2018 and be completed in 2019.

Mr. Shinneman discussed the Butterfly Pavilion's move to Broomfield along with a Science City that will operate in conjunction with local schools. He noted that the largest type of project in 2017 was self-storage facilities. The City and County also worked to fill empty retail spaces by adding Chuze Fitness and Jax Outdoor Gear. The City and County also are working on redevelopment of the FlatIron Marketplace near the mall. The developer has proposed some commercial and up to 700 residential units. Significant development is also coming to Interlocken.

President Abboud stated that he was overwhelmed with all the development in Broomfield. Director Nielsen noted that in Anthem Ranch people are talking about a Wind Crest type complex in North Park. Mr. Shinneman noted that he too had heard rumors, but has not received a submittal for this project, nor has the developer requested a pre-application meeting. Director Nielsen asked if this type of development would be allowed on this property. Mr. Shinneman replied that multifamily development would be allowed depending on where it is located on the property.

Director Murphy noted that Mr. Shinneman had mentioned new schools, and she wondered how the City and County keeps up with the population. Mr. Shinneman responded that he works with School Districts to help them plan new schools. The School Districts are on a different schedule for development, and new schools have a different planning and approval process, but the School Districts must also submit their plans to City Council for review. Director Murphy also asked about the widening of Highway 7. Mr. Shinneman replied that the City and County is involved in studies for the widening of Highway 7 and incorporating this into development proposals. Palisade Park has widened portions of Highway 7, and IKEA will also be widening portions. He noted that to widen the entire road, other communities also must require developers to widen the portions of the road adjacent to their projects.

Director Day commented that the presentation was very informative. He asked if there were any improvements planned for Midway Blvd. Mr. Shinneman replied that there is nothing planned for Midway Blvd. in the current five-year Capital Improvement Plan, which addresses Lowell Blvd., Dillon Road and Highway 7. Chief Ramos asked if the City and County has generated any population growth estimates for the next five to ten years. Mr. Shinneman replied that this is in the 20-year comprehensive plan. The City and County has grown by 10,000 people in the past five years. President Abboud thanked Mr. Shinneman for his presentation.

5. PIO Presentation

PIO Farris discussed a recent fire in Broomfield where the neighbors called 9-1-1. There was a reunion of all parties at Station 64, and this was featured in the Broomfield Enterprise. The District's Honor Guard participated in Wreaths Across America with the Broomfield Rotary.

A Denver Post reporter reached out to get the District's opinion on recent fire department mergers. Chief Ramos highlighted north area collaborations and partnerships for training.

An upcoming Family and Friends CPR class will take place on February 10. Bowl for A Precious Child will take place on March 11, and Kops vs Kids basketball game in Northglenn is that same weekend.

F. Staff Reports

1. Updates to Employee Rules and Regulations

Chief Ramos informed the Board that an Executive Session was scheduled to receive advice from legal counsel regarding the District's proposed policy on weapons, gun control, drugs and alcohol.

2. Station 63 Remodel

Chief Anderson shared some photos of the recent progress at Station 63. President Abboud asked when the firefighters would move into the Station. Chief Anderson replied that it would be late February or early March. The "substantial completion" date is in mid-February. The Chief asked the Board for input on the Open House ceremony, emphasizing that the warmer the weather, the better. Chief Ramos added that he would like to host the Open House after the crews have been working there for at least a month. The Chief also noted that it would be nice to have the landscaping in place before welcoming the public in April or May.

3. May 2018 Board of Directors Election

Chief Ramos noted that he had outlined the Board of Directors election process in the Chief's Report. The call for nominations will be published in the local newspapers on February 8. PIO Farris will advertise this on the District's website. Chief Ramos noted that the Agenda includes an action item to appoint Heather Brown as the Designated Election Official and Lisa Willis as the Alternate Designated Election Official.

4. Old Hire Pension member vacancy update

Chief Ramos notified the Board that there is an opening on the Old Hire Pension Board due to the term expiration of Jerry Kaczmariski. At the next Board meeting, he would recommend re-appointing Mr. Kaczmariski to the Old Hire Pension Board as no other plan participants have expressed interest in the position.

5. Old Hire Pension actuarial study

The Old Hire Pension Fund is required to have an actuarial study as of December 31, 2017. Chief Ramos advised the Board that the District will issue an RFP for this study. Chief Ramos requested Board direction concerning what to include in the actuarial study RFP during the Executive Session. The timing for the next Old Hire Pension meeting is after the actuarial study is received, probably in the month of March. President Abboud said he believes the actuarial study should be completed by March. He noted the District and Old Hire Pension Boards should address a possible Cost of Living adjustment for the Old Hire Pension, and he would like to see the study before

making a decision on this. He also noted that a pension increase, if supported by the actuarial study, could be retroactive. Chief Ramos noted that he would push for a quick turnaround of the study. There are only a few qualified consulting firms who can complete the actuarial study, and he anticipates the proposal will be back quickly. He noted that plan design requires that the Board review the actuarial study before making a cost of living adjustment decision.

6. Project Updates

Chief Ramos had nothing further.

G. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 45837 through 45959 and online Bill Pay 2017-82 through 2017-108 for a net total of \$521,295.08.
 - b) Approval of minutes from the November 28, 2017 district Study Session.
 - c) Approval of minutes from the December 13, 2017 regular district board meeting.
2. MOTION TO APPROVE RESOLUTION #NM18-001 APPOINTING HEATHER BROWN AS DESIGNATED ELECTION OFFICIAL, LISA WILLIS AS ALTERNATE DESIGNATED ELECTION OFFICIAL; AND FURTHER AUTHORIZING DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION; AND HEREBY DESIGNATING THAT A POLLING PLACE ELECTION WILL BE HELD ON MAY 8, 2018; AND FURTHER DESIGNATES FIRE DISTRICT HEADQUARTERS, 101 SPADER WAY, BROOMFIELD, CO THE OFFICIAL POLLING PLACE FOR RECEIPT OF ABSENTEE BALLOTS WAS MADE BY DIRECTOR DAY AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
3. MOTION TO APPROVE CHIEF'S EMPLOYMENT AGREEMENT WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

H. Attorney's Report

Attorney Shearer advised the Board that he had nothing to add to his written report in Open Session, and that the only matters he has for Executive Session concern legal advice regarding the District's weapons policy and the District's drug and alcohol policy.

I. Public Comment

None.

J. Directors' Reports

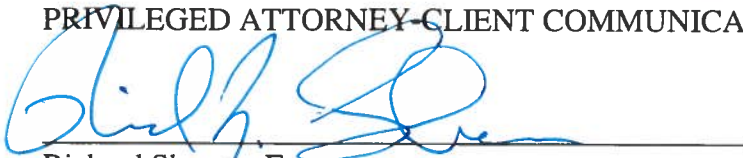
Director Nielsen said he enjoyed the report from the City and County of Broomfield. He asked to receive this report annually. He wondered if this kind of report exists in Northglenn. Chief Ramos noted that he plans to ask Deb Tuttle with NURA in Northglenn to make a presentation to the Board at a future meeting. Director Nielsen noted that the Gallagher Amendment is already being discussed by some special districts because it is likely to result in additional decreases in residential property tax revenue.

Director Murphy said she was glad to see Chief Day at the meeting. She also said she enjoyed the promotional ceremonies and seeing the firefighters' families. She was impressed by the economic report in Broomfield. She noted there are a couple of neat projects coming up in Northglenn.

President Abboud thanked Chief Anderson and the architects. He thinks the remodel at Station 63 is turning out nice.

K. Executive Session

A MOTION WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN TO GO INTO EXECUTIVE SESSION AT 6:41 P.M. PURSUANT TO C.R.S. § 24-6-402(4) (B) AND (E) TO RECEIVE ADVICE OF LEGAL COUNSEL RELATED TO THE PROPOSED REVISIONS TO THE RULES AND REGULATIONS AND TO GIVE THE DISTRICT'S NEGOTIATORS DIRECTION REGARDING THE RFP FOR OLD HIRE PENSION ACTUARIAL STUDY. THE MOTION PASSED UNANIMOUSLY. ATTORNEY SHEARER CERTIFIED FOR THE RECORD THAT THE RECORDING DEVICE COULD BE TURNED OFF, AS THE MATTERS TO BE DISCUSSED WOULD CONSTITUTE PRIVILEGED ATTORNEY-CLIENT COMMUNICATIONS.



Richard Shearer, Esq.

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY TO COME OUT OF EXECUTIVE SESSION AT 7:46 P.M. THE MOTION PASSED UNANIMOUSLY.


President Abboud asked for a motion excusing the absence of Director Long for this meeting.

A MOTION TO EXCUSE THE ABSENCE OF DIRECTOR LONG WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

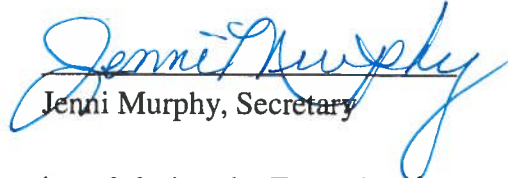
Director Day was excused from Executive Session.

L. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 7:48 P.M.




John Abboud, President



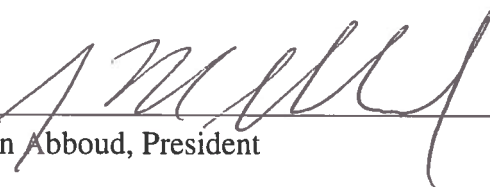
Jenni Murphy, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.



Richard Shearer, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (b) and (e).



John Abboud, President