

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020

The meeting was held in-person. Information regarding public participation in the meeting was posted on the district's website at least 24-hours in advance.

Date: March 18, 2025

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Jenni Murphy, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
Dave Anderson, Deputy Chief, Support Service
Matt Horan, Deputy Chief, Support Services
Mark Daugherty, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Amy Collins, Human Resources Manager
Donna Hays, IT Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 3:00 p.m.

B. Pledge of Allegiance by Director Murphy

C. Additions/Deletions to Agenda

President Miller asked to postpone the Cardiac Arrest Survival Results presentation due to Chief Delaney's absence.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR BILLERA TO ACCEPT THE AMENDED AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Executive Session

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR MURPHY TO GO INTO EXECUTIVE SESSION AT 3:05 P.M. TO DISCUSS THE FIRE CHIEF SELECTION PROCESS AND ASSOCIATED PERSONNEL MATTERS PURSUANT TO C.R.S. §24-6-402(4) (F). THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR MURPHY TO COME OUT OF EXECUTIVE SESSION AT 4:08 P.M. THE MOTION PASSED UNANIMOUSLY.

G. Introduce IT Technician, Nghi Vu

IT Manager Donna Hays introduced Nghi Vu, the district's new IT Technician. He is a recent graduate of CU Denver with a Computer Science degree.

H. Presentation

1. Facilities Management Update and Year End Recap

Deputy Chief Dave Anderson reviewed the activities in Facilities Management in 2024. He reviewed projects completed in 2024 for all district facilities. In 2025, the district will add exterior security cameras at all fire stations. He reviewed each station and capital improvements and repairs during the past year and upcoming.

Chief Anderson advised that the district is planning to retain a consultant in 2025 to conduct a radiofrequency electromagnetic field assessment on the cell tower at Station 64 to assess potential health risks associated with proximity to the tower. Director Law-Evans is interested in the follow-up to this study and risk mitigation.

Chief Horan discussed the progress of Station 68 and the temporary station. The land purchase is in the entitlement phase and would close around the end of July. The temporary station would be open in May or June, and the new fire station would be built by the end of 2026.

Chief Horan reviewed the new Training Center Fleet Storage Building, which would house ten units while awaiting repairs. This building would be completed in 2026.

Director Kondo asked about the DataMate system. Facilities Manager Jason Doyle explained that he can monitor lots of things with the sensors, such as temperature, voltage, climate control and more.

President Miller asked for a future presentation on the land acquisition for future Station 69.

I. Staff Reports

1. February 28, 2025, YTD Financial Statements – General Fund

CFO Willis asked if there were any questions about the February financials. President Miller commented that Emergency Services Overtime was looking good so far. CFO Willis replied that it's too soon to tell.

2. SAFER Grant Update

CFO Willis reviewed financials of the SAFER grant that was awarded in 2022. The district is still waiting for reimbursement for the second half of 2024. CFO Willis stated that she recently received an email stating that "FEMA and the Department of Homeland Security (DHS) are instituting additional reviews on all grant payments". She will update the Board when that money arrives.

3. Property Exclusion Fee Schedule

Chief Ramos stated that the district would like to establish a fee structure for property exclusions from the district. Attorney Ross explained that State law states that landowners are required to submit a deposit against the actual cost of the exclusion of their property. Any unused fees would be returned to the landowner. Legal counsel had prepared a resolution for board consideration.

4. 2025 Board of Directors Election

Ms. Brown reviewed details of the upcoming Board of Directors Election on May 6, 2025. She would be mailing overseas ballots this week. She would be verifying the permanent absentee ballot list and would mail out absentee ballots on April 8.

5. National Fallen Firefighters Memorial Weekend

Director Murphy read the full resolution recognizing National Fallen Firefighters Memorial

Weekend.

A MOTION TO APPROVE RESOLUTION #NM25-02 – NATIONAL FALLEN FIREFIGHTERS MEMORIAL WEEKEND WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

6. News and Other Project Updates

Chief Ramos discussed future education for the Board from HUB International on the insurance benefits at the next Board meeting.

J. Public Comment

None.

K. Broomfield Urban Renewal Authority Update

Director Law-Evans stated that the demolition of the Events Center is nearly complete. At their next meeting, BURA would address the Broomfield Town Square project.

L. City Liaison Comment

Director Kondo informed the Board that the City of Northglenn would be conducting a Highline Canal cleanup this weekend.

M. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 58350 through 58489 and online Bill Pay 2025-17 through 2025-29 for a net total of \$879,476.90. Voided checks: 58434, 58435 and 58441.
 - b) Approval of minutes from the February 25, 2025 regular district board meeting.
 - c) Approval of minutes from the March 4, 2025 special district board meeting.
 - d) Approval of minutes from the March 12, 2025 special district board meeting.

2. A MOTION TO APPROVE RESOLUTION #NM25-03 – EXCLUSION FEE SCHEDULE WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

N. Attorneys' Report

Attorney Ross had been working on the Fire Chief Selection process, and he and Attorney Elizabeth Woodward had been working on the Station 68 land acquisition. He also had worked on the assignment of the Old Hire Pension investment account.

He reviewed two items on the legislative tracker as requested by President Miller: one addressing changes to the law requiring mandatory reporting of child abuse and neglect by certain public officials and employees, including first responders, and another one addressing changes to the Colorado Open Records Act. He will keep the Board informed as these bills move through the Colorado legislature.

O. Directors' Reports

The Directors shared their responses to the presentations.

President Miller noted that the March 25 and April 8 board meetings may be cancelled or the date changed.

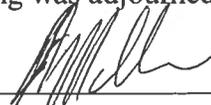
P. Executive Session

None.

Q. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 5:34 p.m.



Richard Miller, President



Elizabeth Law-Evans, Secretary

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (f).



Richard Miller, President