

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020

The meeting was held in-person. Information regarding public participation in the meeting was posted on the district’s website at least 24-hours in advance.

Date: January 21, 2025

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Jenni Murphy, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
Dave Anderson, Deputy Chief, Support Service
Matt Horan, Deputy Chief, Support Services
Mark Daugherty, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Amy Collins, Human Resources Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 3:00 p.m.

B. Pledge of Allegiance by Director Murphy

C. Additions/Deletions to Agenda

Attorney Ross requested a change in scope for the Executive Session. He suggested changing the motion to read: “Executive Session to discuss Fire Chief Selection Process” which would be advice of legal counsel.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR MURPHY TO ACCEPT THE AMENDED AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Executive Session

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BILLERA TO GO INTO EXECUTIVE SESSION AT 3:06 P.M. TO DISCUSS THE FIRE CHIEF SELECTION PROCESS AND RECEIVE ADVICE OF LEGAL COUNSEL PURSUANT TO C.R.S. §24-6-402(4) (B) AND (F). THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR MURPHY TO COME OUT OF EXECUTIVE SESSION AT 4:10 P.M. THE MOTION PASSED UNANIMOUSLY.

G. Presentations

1. Oath of Office – Training Chief Larry Williams

Chief Ramos reviewed Chief Williams’ accomplishments at North Metro Fire. Chief Daugherty also spoke to Chief Williams’ family emphasis. Chief Ramos administered the oath of office to Chief Williams, and his father pinned his badge.

2. CO Task Force 1/Hurricane Deployments

Chief O’Leary described the structure of Colorado Task Force 1 and how it is deployed. North Metro Fire has eight members on the Task Force currently. Chief O’Leary reviewed the capabilities of the Task Force team members.

Captain Osborn reviewed the Task Force’s deployment to Hurricane Helene in September 2024. He highlighted the North Metro Fire team members and their responsibilities. The Task Force was eventually moved to North Carolina to help with Hurricane Milton response. A deployment could last up to 25 days.

Engineer/Paramedic Alberto Lopez described the team members who joined him for deployment to Hurricane Milton near Tampa, Florida. His team was eventually deployed to Asheville, North Carolina.

3. Fire Prevention Division 2024 Recap

Division Chief Gosselin reviewed the activities of the Fire Prevention Division in 2024 along with various statistics and charts. He discussed new projects built in 2024. Chief Gosselin mentioned that the Fire Prevention Division had taken back responsibility for business inspections from the line personnel. They are still looking to implement a self-inspection system for low-risk businesses.

Director Law-Evans asked about conducting inspections by drone and interpreting the results with Artificial Intelligence. Chief Gosselin responded that inspections by drone are not in the plans at the moment.

Chief Gosselin reviewed the results of The Compliance Engine inspections of fire protection systems in the District.

Chief Gosselin would be looking to raise fees for plan reviews and permits later this year. He would present the updated fees schedule to the Board for their consideration.

H. Staff Reports

1. Broomfield Town Square Urban Renewal Area

Chief Ramos discussed the redevelopment of the area near headquarters. The City and County of Broomfield has proposed reimbursing diverted Tax Incremental Financing (TIF) revenue back to the District as detailed in an Intergovernmental Agreement for Board consideration. This agreement would provide 100% reimbursement of the TIF revenue to the District.

2. 2025 Board of Directors Election

Ms. Brown reviewed details of the upcoming Board of Directors Election on May 6, 2025. There are two four-year terms expiring as well as a two-year term. The deadline to submit a self-nomination form is February 28.

3. Station 68

Chief Anderson reviewed the timeline and renderings of the new fire station. He shared cost estimates for construction and milestones. The station would house an engine company and reserve ARFF unit. It would have six bedrooms. The proposed design includes an apparatus bay and living quarters space to accommodate a medic unit in the future.

4. News and Other Project Updates

Chief Horan announced that the District's Accreditation hearing would take place on April 3 in Orlando at the CPSE Excellence Conference. Six members would be seated at the table during the hearing.

The Board discussed which Directors would like to attend the hearing. President Miller and Director Billera expressed interest in attending.

I. Public Comment

None.

J. Broomfield Urban Renewal Authority Update

None.

K. City Liaison Comment

Director Kondo noted that the Mayor Pro Tem of Northglenn was in attendance. Director Kondo thanked the District for attending holiday events in Northglenn.

L. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.
 - a. Approval of minutes from the December 4, 2024 special district board meeting. Approval of accounts payable checks 57954 through 58185 and online Bill Pay 2024-113 through 2024-122 and 2025-01 through 2025-05 for a net total of \$2,867,692.36. Voided check: 58002.
 - b. Approval of minutes from the November 19, 2024 regular district board meeting.
 - c. Approval of minutes from the November 25, 2024 regular district board meeting.
 - d. Approval of minutes from the December 12, 2024 regular district board meeting.
 - e. Approval of minutes from the January 8, 2025 special district board meeting.
2. A MOTION TO APPROVE RESOLUTION #NM25-01 APPOINTING HEATHER BROWN AS DESIGNATED ELECTION OFFICIAL, LISA WILLIS AS DEPUTY DESIGNATED ELECTION OFFICIAL; AND FURTHER AUTHORIZING DESIGNATED ELECTION OFFICIAL TO CANCEL

ELECTION; AND HEREBY DESIGNATING THAT A POLLING PLACE ELECTION WILL BE HELD ON MAY 6, 2025; AND FURTHER DESIGNATING FIRE DISTRICT HEADQUARTERS, 101 SPADER WAY, BROOMFIELD, CO THE OFFICIAL POLLING PLACE FOR RECEIPT OF ABSENTEE BALLOTS WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.

3. A MOTION TO APPROVE THE PROPERTY TAX INCREMENT REVENUE AGREEMENT WITH THE BROOMFIELD URBAN RENEWAL AUTHORITY REGARDING THE BROOMFIELD PLAZA-CIVIC CENTER AND BROOMFIELD TOWN SQUARE URBAN RENEWAL PROJECTS WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

M. Attorneys' Report

Attorney Ross did not have anything to add to his written report. President Miller asked for an update on potential property tax legislation. Attorney Ross replied that it's too early to review what legislation will be introduced on property taxes.

N. Directors' Reports

The Directors shared their responses to the presentations.

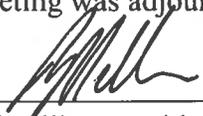
O. Executive Session

None.

P. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 6:57 p.m.

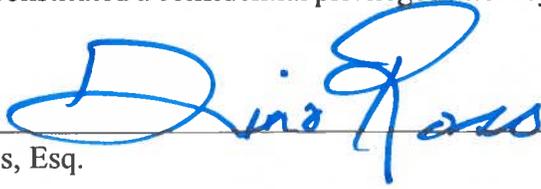


Richard Miller, President



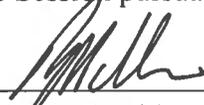
Elizabeth Law-Evans, Secretary

I hereby certify that the executive session, which was for the purpose of receiving advice of legal counsel, constituted a confidential privileged attorney-client communication and was not recorded.



Dino Ross, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (b) and (f).



Richard Miller, President