

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: August 20, 2024

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Patrick Browne, Asst. Secretary (virtual)

STAFF PRESENT:

David Ramos, Fire Chief
Matt Horan, Deputy Chief, Support Services
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Amy Collins, Human Resources Manager
Donna Hays, IT Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Billera

C. Additions/Deletions to Agenda

None.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

Chad Telling, Treasurer of Local 2203, noted that he had distributed a draft resolution by the Colorado Professional Firefighter Foundation and Local 2203 in opposition to Initiatives 50 and 108. He would like the Board to consider adopting this resolution. President Miller asked if the Union would adopt this resolution. Lt. Telling replied that the Union is considering adopting similar language.

F. Staff Reports

1. June 30, 2024, YTD Financial Statements – All Funds
July 31, 2024, YTD Financial Statements – General Fund

CFO Willis discussed the Absence Reserve Fund which is used to pay severance payouts of sick and vacation leave balances. The Fund Balance is \$6,202 as of June 30, 2024. There will be a transfer of \$500,000 later in the year when it's needed in July. CFO Willis will analyze the long-term plan for this Fund, and the transfer amount may increase.

2. Station 68 Land Purchase

Chief Ramos updated the Board that he had executed the Letter of Intent to purchase land for Station 68 last month. He would like to discuss the Purchase Agreement in Executive Session.

Chief Horan shared a map of the temporary location site. The paved road is being installed and should be complete by late fall or winter. Once the road is complete, the District will be ready to respond from the temporary trailer. President Miller asked about utilities. Chief Horan replied that there is access to all utilities except sewage.

3. Board Position of Support or Opposition on Local or State Political Matters

President Miller noted that the Board has not taken a position in the past on a statewide ballot issue. Director Law-Evans thinks there is no easy answer to this issue. She is leaning towards not taking a position as a Board, but she is open to further discussion and consideration. Director Kondo noted that the City of Northglenn has not taken a position on statewide ballot issues in the past. Director Kondo recommends delaying taking a position because there is a Special Legislative Session scheduled next week, and the Initiatives may be withdrawn from the ballot. The consensus of the Board was to discuss this matter at the next Board meeting.

4. Update on Property Tax Initiatives

CFO Willis referred to the legislative update that Attorney Ross had shared last month with the Board. She had attended a class at a conference last month and learned more about these pieces of legislation. She shared some slides explaining the proposed legislation. SB 24-233 is a new law and has a 5.5% limit on property tax revenue (excluding new construction and oil and gas

revenue) and changes to the assessment rate. Initiative 50 proposes a statewide 4% annual limit on property tax revenue increases. Initiative 108 would change assessment rates.

CFO Willis discussed some projections based on the proposed legislation and how it might affect the District's tax revenue received in 2025, 2026 and 2027.

If either Initiative on the ballot in November 2024 passes, SB 24-233 will not go into effect.

CFO Willis reviewed the decreases in assessment rates by classification established by the Initiatives and legislation.

The Special Legislative Session will consider deeper cuts than SB24-233 in order to remove the two Initiatives from the ballot.

5. Fire Chief Recruitment and Hiring Process

President Miller noted that Fire Chief Ramos would be retiring next year. He had met with HR Manager Collins and Chief Ramos to discuss the process of hiring the next fire chief. President Miller believes the Board will need to start work on this project sooner rather than later.

6. News and Other Project Updates

None.

G. Public Comment

None.

H. Broomfield Urban Renewal Authority Update

None.

I. City Liaison Comment

Director Kondo noted that the City of Northglenn is nearing completion of the new City Hall. He thanked the Fire District for appearing at National Night Out events. He also appreciated receiving the Wildland Urban Interface report for Northglenn.

J. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.

- a) Approval of accounts payable checks 57145 through 57396 and online Bill Pay 2024-60 through 2024-76 for a net total of \$1,178,114.20. Voided checks: 57253, 57254, 57303 and 57376 and voided online Bill Pays: 2024-67 and 2024-70.
- b) Approval of minutes from the July 10, 2024 regular district board meeting.
- c) Approval of minutes from the July 30, 2024 special district board meeting.

K. Attorneys' Report

Attorney Ross did not have anything to add to his written report.

L. Directors' Reports

The Directors shared their responses to the presentations. Director Law-Evans asked for a presentation on the logistics of fighting wildland fires at a future Board meeting. Director Kondo commended Clayton De Laney who graduated top of his class in the North Area Fire Academy while commuting from Buena Vista. President Miller recognized Captain Jason Crownover for hosting Broomfield Sister City delegates from Japan at the Training Center.

M. Executive Session

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BILLERA TO GO INTO EXECUTIVE SESSION AT 5:28 P.M. TO RECEIVE ADVICE OF LEGAL COUNSEL AND TO DEVELOP STRATEGIES FOR AND INSTRUCT NEGOTIATORS ON:

- a) STATION 68 PROPERTY ACQUISITION;
- b) LIMITED COLLECTIVE BARGAINING; AND,
- c) FIRE CHIEF HIRING PROCESS;

AND, FURTHER, TO BE BRIEFED ON A PERSONNEL MATTER PURSUANT TO C.R.S. 24-6-402(4)(A), (B), (E) AND (F). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that he will be providing legal advice regarding the real property acquisition, limited Collective Bargaining, and Fire Chief Hiring Process, the advice will constitute a confidential attorney-client communication, and it will not be recorded.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO TO COME OUT OF EXECUTIVE SESSION AT 8:27 P.M. THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS TO ESTABLISH A FIRE CHIEF SELECTION PROCESS THAT IS OPEN TO BOTH INTERNAL AND EXTERNAL CANDIDATES AND WHICH WILL BE ADMINISTERED BY THE DISTRICT'S HUMAN RESOURCES MANAGER. A roll call vote was held, and the motion passed 4-1. Director Browne voted against the motion.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO AUTHORIZING LEGAL COUNSEL AND CHIEF RAMOS TO FINALIZE NEGOTIATIONS ON THE PURCHASE OF THE VERVE PROPERTY AND FOR CHIEF RAMOS TO SIGN THE PURCHASE AND SALE AGREEMENT AND, FURTHER, AUTHORIZING PRESIDENT MILLER TO SIGN AND SECRETARY LAW-EVENS TO ATTEST, A RESOLUTION APPROVING THE PURCHASE OF THE VERVE PROPERTY AND SETTING FORTH THE MATERIAL TERMS OF THE PURCHASE AS NECESSARY TO MEET THE REQUIREMENTS OF CLOSING ON THE PURCHASE OF THE PROPERTY. THE MOTION PASSED UNANIMOUSLY.

N. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:33 p.m.

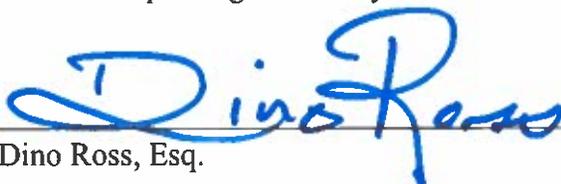


Richard Miller, President



Elizabeth Law-Evans, Secretary

I hereby attest that I provided advice of legal counsel in connection with real property acquisition, limited Collective Bargaining, and Fire Chief Hiring Process in Executive Session, which constituted privileged attorney-client communications and was not recorded.



Dino Ross, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(a), (b), (e) and (f).



Richard Miller, President