

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: April 16, 2024

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Patrick Browne, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Mark Daugherty, Deputy Chief, Operations
Steve Gosselin, Division Chief, Fire Prevention
Amy Collins, Human Resources Manager
Donna Hays, IT Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Browne

C. Additions/Deletions to Agenda

None.

President Miller announced that Director Billera would attend the meeting virtually.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Presentations

1. Oath of Office – Michael Colchiski, SAM Lieutenant

Chief Ramos introduced SAM Lieutenant Colchiski who was promoted to SAM Lieutenant on January 1, 2024. Chief Daugherty spoke of his history at North Metro Fire and his accomplishments such as attending paramedic school.

Chief Ramos administered the oath of office to SAM Lieutenant Colchiski, and his wife pinned his badge.

2. Oath of Office – Mark Daugherty, Deputy Chief of Operations

Chief Ramos introduced Mark Daugherty who was promoted to Deputy Chief of Operations on April 16, 2024. Chief Ramos talked about Chief Daugherty's growth through the organization since 2011. He noted that he is a leader with tenacity and confidence.

President Miller also congratulated Chief Daugherty on his promotion and praised all the candidates who interviewed for the job.

Chief Ramos administered the oath of office to Deputy Chief Daugherty, and his wife pinned his badge.

3. Capital Equipment Demonstration

Deputy Chief Bybee demonstrated some of the newer equipment used by Operations personnel, including personal thermal imaging cameras, the Type 6 engine, a medic unit, and a new fire engine.

G. Public Hearing – 2023 Supplemental Budget

President Miller opened the public hearing.

CFO Willis discussed the supplemental budget for the Mutual Aid Trust Fund which was necessary because of additional legal fees that weren't budgeted. She noted that the public hearing for the

2023 Supplemental Budget was posted in the local newspapers. There was no public comment during the public hearing.

President Miller closed the public hearing.

H. Staff Reports

1. March 31, 2024, YTD Financial Statements – All Funds

CFO Willis reviewed the financial statements for All Funds for the period ending March 31, 2024. She highlighted the Debt Service Fund, which now has a zero balance after paying off the general obligation bonds in January, 2024.

2. 2023 Annual Report

PIO Sara Farris reviewed the 2023 Annual Report and asked for Board feedback. The tone for the report this year was gratitude.

3. Conflict Counsel Engagement Letter

President Miller noted that the Board had interviewed Alan Pogue to serve as Conflict Counsel for the merger process if necessary. President Miller recommends signing the engagement letter with Attorney Pogue's firm.

4. Recap Meeting with City Manager

Director Law-Evans enjoyed the meeting with Broomfield's City Manager, Jennifer Hoffman, Police Chief Enea Hempelmann and Clay Shuck. They discussed the subtleties of moving forward with a merger with Adams County Fire and what the process would look like. The City Manager felt comfortable with the process and would let the experts in the field make the decision.

5. Potential Merger Update

Chief Ramos informed the Board that Staff is putting the final touches on presentations that the Chiefs would give at the joint Board meeting next week. He would send out some information in the Board packet before the meeting.

6. News and Other Project Updates

Chief Ramos invited the Board to attend a walk off and farewell party for Paramedic Nicole Bergeron who was retiring that week.

I. Public Comment

None.

J. Broomfield Urban Renewal Authority Update

Director Law-Evans shared information from the recent BURA meeting, which included a presentation by McWhinney on future developments in the north of Broomfield.

K. City Liaison Comment

Director Kondo noted that he is looking forward to the meeting with the City Manager of Northglenn and also the Future Forward training day at the Training Center. He is proud that the fire district is engaging with the school district.

L. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR BROWNE. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 56572 through 56745 and online Bill Pay 2024-25 through 2024-34 for a net total of \$783,709.98.
 - b) Approval of minutes from the March 19, 2024 regular district board meeting.
 - c) Approval of minutes from the March 28, 2024 special district board meeting.
 - d) Approval of minutes from the April 1, 2024 district board study session.
 - e) Approval of minutes from the April 8, 2024 district board study session.
2. A MOTION TO APPROVE CERTIFIED RESOLUTION #NM24-04, APPROVING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2023, FOR THE PURPOSE OF INCREASING APPROPRIATIONS TO MEET EXPENDITURES FOR MUTUAL AID TRUST FUND WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.
3. A MOTION TO APPROVE THE SELECTION OF ICENOGLE SEAVER POGUE, P.C. LEGAL FIRM FOR THE ENGAGEMENT AS CONFLICT COUNSEL FOR THE DISTRICT BOARD BEGINNING APRIL 16, 2024 WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

M. Attorneys' Report

Attorney Ross had nothing to add to his written report. He reviewed a few bills that are being considered by the State legislature.

N. Directors' Reports

The Directors shared their responses to the presentations.

O. Executive Session

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS TO GO INTO EXECUTIVE SESSION AT 6:15 P.M. TO RECEIVE ADVICE OF LEGAL COUNSEL ON THE POTENTIAL MERGER PURSUANT TO C.R.S. 24-6-402(4)(B). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that discussion on the potential merger in Executive Session will be advice of counsel, will constitute a confidential attorney-client communication and will not be recorded.

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO COME OUT OF EXECUTIVE SESSION AT 8:17 P.M. THE MOTION PASSED UNANIMOUSLY.

P. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 8:19 p.m.



Richard Miller, President



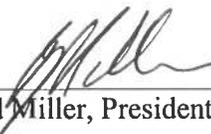
Elizabeth Law-Evans, Secretary

I hereby attest that the information communicated during the discussion of the potential merger in Executive Session, which was not recorded, constituted privileged attorney-client communications.



Dino Ross, Esq.

I hereby attest that the part of Executive Session discussing the potential merger, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b).



Richard Miller, President