

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: December 13, 2023

BOARD MEMBERS PRESENT:

Richard Miller, President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Patrick Browne, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Mark Daugherty, EMS Chief
Steve Gosselin, Division Chief, Fire Prevention
Rob Morris, Training Chief
Matt Horan, Planning Chief
Amy Collins, Human Resources Manager
Sara Farris, Public Information Officer
Donna Hays, IT Manager

EXCUSED:

Peter Billera, Vice President

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 11:00 a.m.

B. Pledge of Allegiance by Director Browne

C. Additions/Deletions to Agenda

A MOTION TO EXCUSE THE ABSENCE OF DIRECTOR BILLERA FROM THE BOARD MEETING WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

Mr. Mike Crawford considers the mill levy a trust issue and thinks the District's Board members should be good stewards of the property tax money the District receives. He thinks the increase in the District's property tax revenue for 2024 is excessive. He suggests that the Board make an appropriate decision to reduce the District's mill levy.

F. Governor's Request to Reduce Mill Levy

President Miller noted that the District worked hard to retain the expiring bond mill levy for a total of 14.626 mills. The District was successful with 75% in support of keeping this mill levy. The District is planning to build two new fire stations which would cost \$10 million each plus staffing. There are additional fire engines and medic units to purchase. He sees this additional revenue as a need and not a want.

Director Law-Evans appreciated the comments from Mr. Crawford. She remarked that low-income seniors will be hit the hardest by the increased property taxes. She would prefer to give no cost Ambulance Memberships to low-income seniors instead of decreasing the mill levy. However, she was advised that this is not legally feasible.

Director Kondo noted that response time is critical and that Broomfield is still growing.

Director Browne commented that as a renter he would not receive any relief from a reduction in the mill levy.

Attorney Ross clarified why the District could not offer free memberships to the Ambulance Membership program based on income. There are requirements from Medicare and Medicaid that the District must follow to offer a membership program.

President Miller recommended taking no action on the Governor's request.

Director Law-Evans would like to look in the nooks and crannies to see if there is something the District can do.

Chief Ramos replied that the District would not receive a 50% increase in revenue as Mr. Crawford had remarked. He stated that the exact amount of the District's tax revenue increase will not be known until final assessed valuations are received from the Counties on or before the January 3 deadline.

G. Staff Reports

1. October 31, 2023, YTD Financial Statements – General Fund

CFO Willis reviewed the October 31, 2023 financial statements.

Director Kondo asked about acronyms in the budget, especially related to conferences. He appreciated the footnotes.

Director Browne asked about bay doors. CFO Willis explained that the bay doors are one of the largest maintenance expenses at the stations.

2. Old Hire Pension Plan Modification

CFO Willis explained that Attorneys from the law firm of Ice Miller have drafted a proposed restated "Old Hire" Defined Benefit Plan and Trust Agreement. The vast majority of the changes are to incorporate Amendments 1 and 2 (adopted in 2002 and 2015) into the Plan Restatement. In addition, certain cleanup changes were incorporated to recognize that the Plan no longer has any active members and to simplify the Plan document. Additional changes were made to ensure the plan's compliance with current federal law.

The District Board has a fiduciary responsibility to the Plan and would need to approve the Restated Plan by Action Item.

3. Proposed 2024 Board Meeting Calendar

Chief Ramos noted that changes had been made to the 2024 Board Meeting Calendar per Board direction. Director Kondo asked for an excused absence on January 23 due to a conflict.

4. News and Other Project Updates

Chief Ramos invited the Board to attend the retirement party for Charles Maxwell who is retiring early due to a disability from an on-the-job injury. The District will have a traditional walk off ceremony for Charles on the morning of Friday, December 15 and a retirement party that evening.

H. Public Comment

None.

I. Broomfield Urban Renewal Authority Update

Director Law-Evans noted that BURA is working on the disposition of the 1ST Bank Center.

J. Recess to Old Hire Paid Pension Board of Trustees Meeting

President Miller convened the Old Hire Paid Pension Board of Trustees meeting. The Trustees conducted their business as reflected in the Old Hire Paid Pension Board of Trustees meeting minutes.

The Old Hire Paid Pension Board of Trustees meeting was adjourned, and the District Board continued its meeting.

K. Recess to Community Foundation Board Meeting

President Miller convened the Community Foundation Board meeting. The Foundation Board conducted their business as reflected in the Community Foundation Board meeting minutes.

The Community Foundation Board meeting was adjourned, and the District Board continued its meeting.

L. City Liaison Comment

Director Kondo thanked the District for showing up to events in Northglenn over the holidays.

M. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 55980 through 56110 and online Bill Pay 2023-100 through 2023-112 for a net total of \$1,110,550.09.
 - b) Approval of minutes from the November 14, 2023, regular District Board

meeting.

c) Approval of minutes from the November 28, 2023, regular District Board meeting.

2. A MOTION TO APPROVE RESOLUTION NM23-010, APPROVING THE REGULAR BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2024; AND DESIGNATING POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

3. A MOTION TO APPROVE THE RESTATED NORTH METRO FIRE RESCUE DISTRICT "OLD HIRE" DEFINED BENEFIT PLAN AND TRUST AGREEMENT, EFFECTIVE JANUARY 1, 2023 WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY KONDO. THE MOTION PASSED UNANIMOUSLY.

N. Attorneys' Report

Attorney Ross stated that he had nothing to add to his written report to the Board. Director Browne asked about the land for Station 68 and why the District is leasing this property. The County is not willing to sell, but they would lease for \$1 a year for 99 years.

President Miller thanked Dino for the updates regarding proposed legislation.

O. Directors' Reports

The Directors shared their responses to the presentations.

P. Executive Session

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS TO GO INTO EXECUTIVE SESSION AT 12:48 P.M. REGARDING THE FIRE CHIEF PERFORMANCE REVIEW PURSUANT TO C.R.S. 24-6-402(4)(f). THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO COME OUT OF EXECUTIVE SESSION AT 2:19 P.M. THE MOTION PASSED UNANIMOUSLY.

Q. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 2:19 p.m.


Richard Miller, President


Elizabeth Law-Evans, Secretary

I hereby attest that the executive session, which related to the Fire Chief's performance review and was recorded, was authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (f).


Richard Miller, President