

**MINUTES
CIVIL SERVICE COMMITTEE
NORTH METRO FIRE RESCUE DISTRICT
CONDUCTED ELECTRONICALLY**

The meeting occurred electronically. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

August 28, 2023

COMMITTEE MEMBERS PRESENT:

Bruce Ginther, Committee President
Wilson Lindquist, Committee Member

STAFF PRESENT:

Dave Ramos, Fire Chief
David Anderson, Deputy Chief of Support Services
Mark Daugherty, EMS Chief
Amy Collins, Human Resources Manager
Heather Brown, Executive Administrative Assistant
Debbie Vanwanseele, Training Center Coordinator

LEGAL COUNSEL:

Dino Ross

Call to Order:

The meeting of the North Metro Fire Rescue District Civil Service Committee was called to order by Committee President Bruce Ginther at 7:31 a.m. on August 28, 2023.

Additions/Deletions to Agenda:

None.

Old Business:

None.

New Business:

SAM Lieutenant Process

Chief Anderson stated that the SAM Lieutenant process is the same procedure that was previously approved by the Committee. He also stated that a SAM candidate would be promoted to a SAM

Lieutenant; however, it does not exclude them from also taking the Lieutenant promotional exam. There were no questions from the Committee Members.

Lieutenant Promotional Process

Chief Anderson stated that the Lieutenant promotional process is the same procedure that was previously approved by the Committee. There were no questions from the Committee Members.

Shift Captain Promotional Process

There were no questions from the Committee Members.

New Hire Firefighter Process

Mr. Ginther asked if the District decided to pay for the cost of new hires going through EMT school because the EMT candidate pool was too small. Chief Anderson stated that the decision was made because it gave an opportunity to candidates who may not have the means to attend otherwise. Additionally, the entire North Area is participating in this new process. Since the EMT option was announced, the number of applicants has doubled.

Chief Anderson stated that there will be four hiring eligibility lists upon completion of the assessment center. There will be new hire eligibility lists for Non-EMTs, EMTs, Paramedics, and Lateral Paramedics.

There were no additional questions from the Committee Members.

Action Items:

1. CONSIDER AND APPROVE THE JUNE 9, 2023, CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY MR. LINDQUIST AND SECONDED BY MR. GINTHER TO APPROVE THE JUNE 9, 2023, CIVIL SERVICE COMMITTEE MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER AND APPROVE THE POSTING FOR SAM LIEUTENANT PROMOTIONAL TESTING.

A MOTION WAS MADE BY MR. LINDQUIST AND SECONDED BY MR. GINTHER TO APPROVE THE POSTING FOR SAM LIEUTENANT PROMOTIONAL TESTING. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER AND APPROVE THE POSTING FOR LIEUTENANT PROMOTIONAL TESTING.

A MOTION WAS MADE BY MR. GINTHER AND SECONDED BY MR. LINDQUIST TO APPROVE THE POSTING FOR LIEUTENANT PROMOTIONAL TESTING. THE MOTION PASSED UNANIMOUSLY.

4. CONSIDER AND APPROVE THE POSTING FOR SHIFT CAPTAIN PROMOTIONAL TESTING.

A MOTION WAS MADE BY MR. LINDQUIST AND SECONDED BY MR. GINTHER TO APPROVE THE POSTING FOR SHIFT CAPTAIN PROMOTIONAL TESTING. THE MOTION PASSED UNANIMOUSLY.

5. CONSIDER AND APPROVE THE NEW HIRE FIREFIGHTER PROCESS.

A MOTION WAS MADE BY MR. GINTHER AND SECONDED BY MR. LINDQUIST TO APPROVE THE NEW HIRE FIREFIGHTER PROCESS. THE MOTION PASSED UNANIMOUSLY.

Public Comments:

None.

Executive Session:

None.

Adjournment:

A MOTION TO ADJOURN THE MEETING WAS MADE BY MR. GINTHER AND SECONDED BY MR. LINDQUIST. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 7:44 A.M.

Bruce Ginther

Bruce Ginther, Committee President