

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District’s website at least 24-hours in advance.

Date: July 18, 2023

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo, Treasurer
Elizabeth Law-Evans, Secretary
Patrick Browne, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Mark Daugherty, EMS Chief
Matt Horan, Planning Chief
Amy Collins, Human Resources Manager
Sara Farris, Public Information Officer
Donna Hays, IT Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Kondo

C. Additions/Deletions to Agenda

None.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Presentations

1. Promotion of John Dean to Senior Information Technology Technician

Chief Ramos announced that John Dean was promoted to Senior Information Technology Technician. His supervisor, Donna Hays, discussed John's previous work experience with the District over the past 15 years. President Miller agreed that John is a stellar employee for the District.

2. Public Policy Engagement Survey Data, Paul Hanley

Paul Hanley from Beyond Your Base reviewed the public outreach that had taken place so far. He reviewed the results of the mail survey, which is not scientific. The survey was mailed to every registered voter in the District, a total of 41,027 households. Mr. Hanley reviewed metrics of the responses to the mail survey. The District received strong marks, and respondents were overwhelming confident that the District would handle taxpayers' money wisely. Based on these responses, Mr. Hanley predicts that the ballot issue will pass.

Lori Weigel with New Bridge Strategy reviewed the scientific phone poll key findings. There is significant support for the tax extension in order to fund more firefighters and paramedics, to ensure rapid response throughout the District and to provide needed equipment. This poll also found that voters have overwhelming confidence in the District's handling of taxpayer funds.

Mr. Hanley gives more weight to the scientific phone poll results.

Director Kondo asked about the order of the bullets on the ballot question. Chief Ramos replied that a lot of effort and discussion had occurred to arrive at the order, content and quantity of bullets.

Director Law-Evans is in awe of the trust that the public has in the District. She had met with a few residents to discuss their comments. One person was concerned about the sunset language. Attorney Ross noted that the District needs to inform the voters that the mill levy would be converted without limitation on duration. Chief Ramos added that the District could be more descriptive in the TABOR notice in the blue book.

Mr. Hanley informed the Board that should they adopt a resolution to place the mill levy extension question on the ballot, the District would be limited to passing a resolution in support and creating a factual information sheet. The District cannot send out additional informational mailers and should err on the conservative side of Colorado election law.

Director Browne asked what that cost of the 1.4 mills would be for homeowners. Chief Ramos replied that for a \$500,000 home value, the extension would cost roughly \$4 per month.

G. Staff Reports

1. PIO Presentation

PIO Farris reviewed media clips from the past month including a recent wildland fire deployment. There was also coverage of several gas leaks that required homeowner evacuations.

Director Law-Evans volunteered to help out with the booth at National Night Out.

2. June 30, 2023, YTD Financial Statements – General Fund

CFO Willis asked if there were any questions on the June 30, 2023 financial statements for the General Fund. There were no questions.

3. Potential Resolution Calling for a Coordinated Mail Ballot Election

Chief Ramos discussed community response to the public outreach mailings and meetings. He noted that 36 residents reached out by phone or email to give their response to the mailings. The negative responses were summarized in four areas: recent increases in property values should provide the District enough resources; too much overall taxes; no tax increase is misleading; and the District should live within its means.

He recommends that the Board adopt the resolution calling for a coordinated mail ballot election.

President Miller confirmed that the ballot question could be modified with minor adjustments prior to certification of the ballot content to the counties on September 8.

4. Proposed CCOB Residential Fire Sprinkler Ordinance

Chief Gosselin announced that the Broomfield City Council would consider a residential fire sprinkler ordinance at their meeting next week. Second reading is scheduled for August 22.

Director Law-Evans asked why the Accessory Dwelling Units are excluded from the ordinance. Chief Gosselin reviewed all of the exemptions and the reasons.

President Miller asked how much installing fire sprinklers would increase the price of a new home. Chief Gosselin responded that this would cost between \$1.50 and \$2.50 per square foot based on applications for recent installations.

Chief Ramos thanked Chief Gosselin for his repeated education on this topic.

5. News and Other Project Updates

None.

H. Public Comment

None.

I. City Liaison Comment

Mr. Richard Kondo, City Councilperson from Northglenn, thanked the North Metro Fire employees who joined the recent wastewater facility tour. He noted that Don Woods, Northglenn Operations and Maintenance, had died recently. There would be a celebration of life on August 5, 2023.

J. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 55209 through 55335 and online Bill Pay 2023-58 through 2023-69 for a net total of \$770,780.23. Voided check: 55238.
 - b) Approval of minutes from the June 20, 2023, regular District Board meeting.
 - c) Approval of minutes from the July 11, 2023, District Board Study Session.
2. A MOTION TO APPROVE RESOLUTION #23-06 CALLING FOR A COORDINATED MAIL BALLOT ELECTION TO BE HELD ON NOVEMBER 7, 2023 AND APPOINTING A DESIGNATED ELECTION OFFICIAL WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

K. Attorneys' Report

Attorney Ross had provided a written report to the Board.

He had made some final changes to the Election Resolution to strengthen the Whereas clauses.

Director Billera asked if the election IGAs sunset after the 2023 election. Attorney Ross replied that they would sunset.

President Miller asked when the blue book content is due. Attorney Ross noted that pro/con statements are due on September 22. He noted that, because it is a tax extension and not a tax increase, the District would submit a modified version of the required TABOR notice without financial modeling.

Attorney Ross reviewed the other projects on which he had worked. He noted that the bollards have been installed at Station 61, and he had assisted CFO Willis with the posting notices before making the final settlement payment to Golden Triangle Construction.

L. Directors' Reports

Director Kondo thanked Staff and crews for the informative tour of the District.

Director Billera asked about the cell tower at Station 64. CFO Willis replied that the District owns the tower but sold the rights to use the tower in 2014. The District has since decided to not install new towers on District property. Chief Ramos promised a review of the Station 64 agreement and to see if there are any exit strategies. He would report on this in his next Chief's Report.

Director Law-Evans asked about her representative position on the Broomfield Urban Renewal Authority Board. Chief Ramos replied that her responsibility is to watch for potential lost revenue to Special Districts. President Miller recommended that she follow up with Staff for guidance on particular issues.

Chief Ramos asked for approval from the Board to remove the placeholder date for a Board meeting on July 26. The Board agreed that it did not need a Board meeting on July 26.

M. Executive Session

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR BROWNE TO GO INTO EXECUTIVE SESSION TO RECEIVE ADVICE OF LEGAL COUNSEL REGARDING THE FAIR CAMPAIGN PRACTICES ACT PURSUANT TO C.R.S. 24-6-402(4)(B). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that the Executive Session will constitute a confidential attorney-client communication and would not be recorded.

A MOTION WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO TO COME OUT OF EXECUTIVE SESSION AT 7:43 P.M. THE MOTION PASSED UNANIMOUSLY.

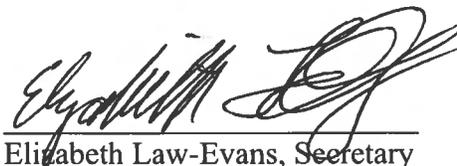
N. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 7:45 p.m.

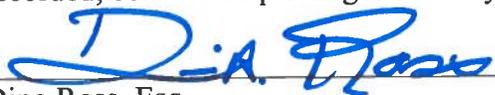


Richard Miller, President



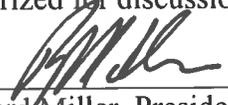
Elizabeth Law-Evans, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.



Dino Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b).



Richard Miller, President