

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: June 20, 2023

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Richard Kondo Treasurer
Elizabeth Law-Evans, Secretary
Patrick Browne Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Matt Horan, Planning Chief
Amy Collins, Human Resources Manager
Sara Farris, Public Information Officer
Ross Riley, Emergency Manager
Mark Daugherty, EMS Chief
Rob Morris, Training Chief
Donna Hays, IT Manager

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 3:00 p.m.

B. Pledge of Allegiance by Director Law-Evans

C. Additions/Deletions to Agenda

None.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Executive Session – Legal Onboarding of New Board Members

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS TO GO INTO EXECUTIVE SESSION TO RECEIVE ADVICE OF LEGAL COUNSEL REGARDING THE ROLE OF SPECIAL DISTRICTS IN THE STATE, THE GENERAL POWERS AND AUTHORITY OF SPECIAL DISTRICTS, THE ROLE OF DIRECTORS, AND OTHER LEGAL MATTERS SPECIFIC TO THE DISTRICT PURSUANT TO C.R.S. 24-6-402(4)(B). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that the Executive Session will constitute a confidential attorney-client communication and will not be recorded.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO TO COME OUT OF EXECUTIVE SESSION AT 4:29 P.M. THE MOTION PASSED UNANIMOUSLY.

G. Board Reorganization and Election of Board Officers

Attorney Ross recommended options for nominating and electing Board Officer positions. President Miller opened the floor for nominations for Board Officers.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR KONDO TO NOMINATE A SLATE OF OFFICERS: DIRECTOR MILLER AS PRESIDENT, DIRECTOR BILLERA AS VICE PRESIDENT, DIRECTOR KONDO AS TREASURER, DIRECTOR LAW-EVANS AS SECRETARY AND DIRECTOR BROWNE AS ASSISTANT SECRETARY. THE MOTION PASSED UNANIMOUSLY.

H. Presentations

1. Oath of Office – Paramedic Elijah Leyshon

Chief Daugherty talked about Paramedic Leyshon's path to achieving the rank of Paramedic. Chief Ramos administered the oath of office to Paramedic Leyshon, and his mother pinned his badge.

2. Citizens Academy Graduates

PIO Farris presented a video recapping the activities of the Citizens Academy. Most of the participants and some family members were present and discussed their impressions of the program.

3. Financial Education

CFO Willis presented an education on the financial structure of the fire district. She gave background information on Special Districts and financial oversight including the budget process.

She reviewed the fund and financing structure of North Metro Fire, including revenue sources and expenditures. She finished by discussing the District's current debt, both certificates of participation and general obligation bonds.

I. Staff Reports

1. May 31, 2023, YTD Financial Statements – All Funds

CFO Willis reviewed the May 31, 2023 financial statements for all funds.

2. PIO Presentation

PIO Farris reviewed media clips from the past month.

3. Potential Bond Mill Levy Extension – Community Engagement

Chief Ramos discussed a potential bond mill levy extension and asked the Board members what information they might need in order to make an informed decision at a July Board meeting. Director Kondo supported a tour of the District. Director Browne also likes the idea of a tour. Director Law-Evans is more interested in the survey results to inform her decision. President Miller is also looking for positive results from the surveys.

4. SWAT Team Medics Intergovernmental Agreement

EMS Chief Daugherty reviewed the details of the Intergovernmental Agreement for the Provision of SWAT Team Medics in the City and County of Broomfield. The SWAT Team Medics would not carry firearms. Director Law-Evans asked about Ketamine usage. Chief Daugherty explained that North Metro Fire no longer administers Ketamine for sedation but uses droperidol and/or midazolam instead to treat patients requiring sedation for medical emergencies. However, North Metro Fire paramedics continue to utilize ketamine for analgesia as approved by Dr. Roosa through a State of Colorado waiver of practice. Director Browne is not in favor of the agreement if the firefighters are not armed. Attorney Ross noted that there is no authority in the Special District Act for firefighters to carry weapons. There would be no governmental immunity if they did carry weapons. Director Kondo sees the value of joint interoperability with the Broomfield police SWAT officers. Director Billera is not entirely in favor of the program and needs more time to study this program as he doesn't want to put firefighters in harm's way. Director Law-Evans would like to hear from Broomfield Police Department for more details on the program and how they would keep firefighters safe. President Miller would like to see policies and procedures and what circumstances would put firefighters in harm's way. He would like to see data of how often Broomfield SWAT has broken down doors during raids over the past five to 10 years. President Miller would like to address sharing overtime costs with the police department. All Directors are motivated by the safety of the firefighters.

A MOTION TO TABLE THE ACTION ITEM APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF SWAT TEAM MEDICS WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

5. Amended and Restated Adams County 911 Authority Intergovernmental Agreement

Chief Ramos discussed the proposed Amended and Restated IGA with the Adams County 911 Authority, which North Metro Fire Rescue District is a party to. The proposed amendments are intended to create greater clarification and readability of the agreement. He recommends that the Board approve the Amended and Restated IGA.

6. Broomfield Urban Renewal Authority Representative

Chief Ramos asked if any Directors were interested in serving as the Special District representative to the Broomfield Urban Renewal Authority. Director Law-Evans announced that she would be pleased to serve as the Representative.

A MOTION TO NOMINATE DIRECTOR LAW-EVANS TO SERVE AS REPRESENTATIVE TO THE BROOMFIELD URBAN RENEWAL AUTHORITY WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

7. Future Board Meeting Dates

Chief Ramos asked the Board members to schedule an additional Board meeting in the month of July in case the Board requires additional study time. The Board chose July 26 at 4:00 p.m. as an extra meeting date. The Board agreed to July 11 at 10:00 a.m. for a bus tour of the District. Due to several conflicts, the Board moved the August Board meeting date to August 22, 2023 at 4:00 p.m.

8. News and Other Project Updates

None.

J. Public Comment

None.

K. City Liaison Comment

Mr. Richard Kondo, City Councilperson from Northglenn, discussed a recent meeting between the City of Northglenn management and North Metro Fire about new roundabouts in the City. He was pleased with the collaboration between the two entities on this topic.

L. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BROWNE. THE MOTION PASSED UNANIMOUSLY.

- a) Approval of accounts payable checks 55070 through 55208 and online Bill Pay 2023-48 through 2023-57 for a net total of \$736,801.36.

- b) Approval of minutes from the May 20, 2023, special District Board meeting.
- c) Approval of minutes from the May 22, 2023, special District Board meeting.
- d) Approval of minutes from the May 23, 2023, regular District Board meeting.

2. A MOTION TO APPROVE THE AMENDED AND RESTATED ADAMS COUNTY 911 AUTHORITY INTERGOVERNMENTAL AGREEMENT WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR LAW-EVANS. THE MOTION PASSED UNANIMOUSLY.

M. Attorneys' Report

Attorney Ross had provided a written report to the Board.

N. Directors' Reports

The Directors shared their responses to the presentations.

O. Executive Session

A MOTION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR BILLERA TO GO INTO EXECUTIVE SESSION TO RECEIVE ADVICE OF LEGAL COUNSEL REGARDING POTENTIAL NOVEMBER 2023 ELECTION ON A BALLOT TO EXTEND THE DISTRICT'S CURRENT 1.4 BOND MILL LEVY PURSUANT TO C.R.S. 24-6-402(4)(B). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that the Executive Session will constitute a confidential attorney-client communication and will not be recorded.

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR LAW-EVANS TO COME OUT OF EXECUTIVE SESSION AT 9:55 P.M. THE MOTION PASSED UNANIMOUSLY.

P. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LAW-EVANS AND SECONDED BY DIRECTOR BROWNE. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 9:56 p.m.

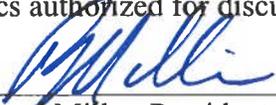

Richard Miller, President


Elizabeth Law-Evans, Secretary

I hereby attest that the information communicated during the two Executive Sessions, which were not recorded, constituted privileged attorney-client communications.


Dino Ross, Esq.

I hereby attest that the two Executive Sessions, which were not recorded, were confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b).


Richard Miller, President