

**MINUTES  
BOARD OF DIRECTORS STUDY SESSION  
NORTH METRO FIRE RESCUE DISTRICT  
STATION 61  
1275 MIDWAY BLVD., BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: July 11, 2023

**BOARD MEMBERS PRESENT:**

Richard Miller, President  
Richard Kondo, Treasurer  
Patrick Browne, Assistant Secretary

**STAFF PRESENT:**

David Ramos, Fire Chief  
David Anderson, Deputy Chief, Support Services  
Jeff Bybee, Deputy Chief, Operations  
Lisa Willis, Chief Financial Officer  
Steve Gosselin, Division Chief, Fire Prevention  
Matt Horan, Planning Chief  
Amy Collins, Human Resources Manager  
Donna Hays, Information Technology Manager  
Rob Morris, Training Chief  
Mark Daugherty, EMS Chief

**EXCUSED:**

Peter Billera, Vice President  
Elizabeth Law-Evans, Secretary

**A. Call to Order**

President Miller called the Board of Directors Study Session to order at 10:00 a.m.

A MOTION TO EXCUSE THE ABSENCE OF DIRECTOR BILLERA AND DIRECTOR LAW-EVANS FROM THE BOARD STUDY SESSION WAS MADE BY DIRECTOR KONDO AND SECONDED BY DIRECTOR BROWNE. THE MOTION PASSED UNANIMOUSLY.

**B. Tour of District Facilities**

No action on any District matter was taken during this Study Session. The purpose of the tour was to provide education to the Board members on the state of District facilities.

The Board toured Stations 61, 63, 65, 66 and 67.

C. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR BROWNE AND SECONDED BY DIRECTOR KONDO. THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 3:15 p.m.

  
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Richard Miller, President

  
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Patrick Browne, Assistant Secretary