

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: February 21, 2023

BOARD MEMBERS PRESENT:

Richard Miller, President
Tim Long, Treasurer
Jenni Murphy, Secretary
Robert Nielsen, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Mark Daugherty, EMS Chief
Amy Collins, Human Resources Manager
Sara Farris, Public Information Officer

EXCUSED:

Peter Billera, Vice President

LEGAL COUNSEL:

Dino Ross
Emily Powell (Public Meeting on Land Exclusion Only)

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Wilson Lindquist

C. Additions/Deletions to Agenda

None.

A MOTION TO EXCUSE THE ABSENCE OF DIRECTOR BILLERA FROM THE BOARD MEETING WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR LONG TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Recess to Old Hire Paid Pension Board of Trustees Meeting

President Long convened the Old Hire Paid Pension Board of Trustees meeting. The Trustees conducted their business as reflected in the Old Hire Paid Pension Board of Trustees meeting minutes.

The Old Hire Paid Pension Board of Trustees meeting was adjourned, and the District Board continued its meeting.

G. Presentation

1. Oath of Office for Planning Chief Matt Horan

Chief Ramos discussed Matt Horan's leadership accomplishments with the District. Chief Anderson explained that Chief Horan's new position will continue the same focus on the Accreditation project, and he will also mentor the new Business Intelligence Analyst.

Chief Ramos administered the oath of office to Chief Horan, and his wife pinned his badge.

2. Oath of Office for EMS Captain Randy Delaney

Chief Daugherty shared that Captain Delaney had been a mentor for him and that he had served in all positions in the growing EMS Division.

Chief Ramos administered the oath of office to Captain Delaney, and his wife pinned his badge.

3. EMS Prevention Division Year-End Recap

Chief Mark Daugherty reviewed the 2022 year in review of the EMS Division.

Dr. Colleen Foster reviewed suggested edits to Agency Specific Protocols. She discussed MD Field Rides which have a goal of riding with each medic two times or more per year.

Dr. Jason Roosa discussed collaboration with local fire and police departments for continuity of care on scene.

Dr. Foster discussed the Resuscitation Academy and her goal to improve out of hospital cardiac arrest survival in the community.

Dr. Roosa talked about the Tactical EMS team with Broomfield Police Department which would enhance the relationships and provide better care during high-risk law enforcement operations.

H. Public Meeting on Landowner Petition for Exclusion

President Miller opened the public meeting.

Attorney Emily Powell explained that Meritage, a Landowner in the City of Thornton, had petitioned the District to exclude a parcel that was annexed to the City. The Board is required to hold a public meeting according to Statute. There was no public comment.

Attorney Powell noted that notice of the public meeting was published once in a newspaper with general circulation in the District. Neither Chief Staff nor legal counsel had received any public comments.

President Miller closed the public meeting.

I. Staff Reports

1. PIO Presentation

PIO Farris reviewed media clips from late December, January and February.

2. December 31, 2022, YTD Financial Statements – All Funds

CFO Willis reviewed the December 31, 2022 financial statements. She noted that the financial statements were unaudited and that the auditors would be conducting their audit next week. If any fund is over budget, it will require a supplemental budget. At this point, CFO Willis anticipates a supplemental budget for the Debt Service Fund and the Absence Reserve Fund.

Director Long complimented CFO Willis on her presentation.

3. May 2023 Board of Directors Election

CFO Willis noted that the call for nominations had been published in both local newspapers. She noted that she had received four Self-Nomination Forms today. There will be an election since there are more nominations than open positions.

4. Future Board Meetings

Chief Ramos spoke to the collective work that Board and Staff must accomplish over the next few months to stay on track with the District's accreditation goal timeline, updating of the District's Strategic Plan and plans for public engagement regarding a potential tax ballot measure for the November 2023 election. The topics staff will present to the Board and seek direction and approval of include District risk assessment, emergency response standard of coverage, updating strategic plan and public policy engagement.

Chief Ramos suggested scheduling a study session Board meeting in addition to the regularly scheduled Board meeting for March and April. The Board agreed to this recommendation.

President Miller suggested inviting Board candidates to attend the Board meetings and Study Sessions leading up to the potential election to get up to speed on the District issues.

5. News and Other Project Updates

None.

J. Public Comment

None.

K. City Liaison Comment

None.

L. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 54462 through 54574 and online Bill Pay 2023-06 through 2023-17 for a net total of \$514,951.74. Voided checks: 54527 and 54534.
 - b) Approval of minutes from the January 24, 2023 regular district board meeting.

2. A MOTION TO APPROVE RESOLUTION #NM23-03 AND THE ASSOCIATED CERTIFIED ORDER FOR THE EXCLUSION OF LAND FROM THE DISTRICT WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.

M. Attorneys' Report

Attorney Ross had provided a written report to the Board. He had been working on reviewing and revising contracts. He discussed the Legislative Tracker and the status of a few bills of interest to the District.

N. Directors' Reports

The Directors shared their responses to the presentations.

O. Executive Session

None.

P. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 7:02 p.m.


Richard Miller, President


Jenni Murphy, Secretary