

**MINUTES
CIVIL SERVICE COMMITTEE
NORTH METRO FIRE RESCUE DISTRICT
CONDUCTED ELECTRONICALLY**

The meeting occurred electronically. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

December 5, 2022

COMMITTEE MEMBERS PRESENT:

Bruce Ginther, Committee President

Richard Marosey, Committee Member

STAFF PRESENT:

David Ramos, Fire Chief

Dave Anderson, Deputy Chief of Support Services

Amy Collins, Human Resources Manager

Debbie Vanwanseele, Training Center Coordinator

LEGAL COUNSEL:

None.

Call to Order: The meeting of the North Metro Fire Rescue District Civil Service Committee was called to order by Committee President Bruce Ginther at 8:33 a.m. on December 5, 2022.

Additions/Deletions to Agenda:

None.

Old Business:

None.

New Business:

Certify the Paramedic and EMT Hiring List

Chief Anderson started by reminding the Committee there were two new hire eligibility lists in the packet, and he would answer any questions the Committee may have. There were no questions from the Committee Members.

Revision of the SAM Lieutenant Job Description

Chief Anderson stated there was a red-line version of the SAM Lieutenant Job Description in the packet for review and that he would answer any questions. Committee Member Marosey expressed how he appreciated the red-line version. There were no questions from the Committee Members.

Posting to Test for the Position of Paramedic

Chief Anderson stated that when the District tests for any promotional position, a notice of the testing must be posted. Therefore, Staff is recommending approval from the Committee to post the Paramedic testing notice.

Chief Ramos stated that Committee Member Marosey's term ends this month and asked if he would like to continue another term on the Civil Service Committee. Mr. Marosey stated he would be honored to stay as a Committee Member. Chief Ramos said Mr. Marosey would be sworn in at the next Civil Service Committee meeting.

Action Items:

1. CONSIDER AND APPROVE THE SEPTMEBER 26, 2022, CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY MR. GINTHER AND SECONDED BY MR. MAROSEY TO APPROVE THE SEPTEMBER 26, 2022, CIVIL SERVICE COMMITTEE MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER AND APPROVE THE PARAMEDIC HIRING ELIGIBILITY LIST.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. GINTHER TO APPROVE THE PARAMEDIC HIRING ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER AND APPROVE THE EMT HIRING ELIGIBILITY LIST.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. GINTHER TO APPROVE THE EMT HIRING ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

4. CONSIDER AND APPROVE THE REVISED SAM LIEUTENANT JOB DESCRIPTION.

A MOTION WAS MADE BY MR. GINTHER AND SECONDED BY MR. MAROSEY TO APPROVE THE REVISED SAM LIEUTENANT JOB DESCRIPTION. THE MOTION PASSED UNANIMOUSLY.

5. CONSIDER AND APPROVE THE POSTING OF A NOTICE TO TEST FOR THE POSITION OF PARAMEDIC.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. GINTHER TO APPROVE THE POSTING OF A NOTICE TO TEST FOR THE POSITION OF PARAMEDIC. THE MOTION PASSED UNANIMOUSLY.

Public Comments:

None.

Executive Session:

None.

Adjournment:

A MOTION TO ADJOURN THE MEETING WAS MADE BY MR. GINTHER AND SECONDED BY MR. MAROSEY. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 8:45 A.M.



Bruce Ginther, Committee President