

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: January 24, 2023

BOARD MEMBERS PRESENT:

Richard Miller, President
Tim Long, Treasurer
Jenni Murphy, Secretary (via Zoom)
Peter Billera, Vice President
Robert Nielsen, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Lisa Willis, Chief Financial Officer
Steve Gosselin, Division Chief, Fire Prevention
Amy Collins, Human Resources Manager
Sara Farris, Public Information Officer

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Nielsen

C. Additions/Deletions to Agenda

None.

D. Approve Agenda

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

E. Public Comment (Agenda Items Only)

None.

F. Introduce Teng Vang, Business Intelligence Analyst

Matt Horan, Assistant Chief of Planning, introduced Teng Vang who was recently hired as the Business Intelligence Analyst for the District. He has dual skill set: GIS and data analysis. His commitment to the community stood out during the interview process.

G. Presentation

1. Fire Prevention Division Year-End Recap

Division Chief Steve Gosselin reviewed the activities of the Fire Prevention Division in 2022. He highlighted 2022 construction projects in the District.

Chief Gosselin discussed the open burning fire restrictions and enforcement ordinance that was passed by the City and County of Broomfield. Director Long asked if something similar was passed by the Northglenn City Council. Chief Ramos replied that Northglenn residents fall within the restrictions enforced by Adams County.

Chief Gosselin discussed inspections of fire systems that are monitored by The Compliance Engine.

Chief Gosselin anticipates that both cities will adopt the 2021 International Fire Code in Spring 2023. He reviewed upcoming construction projects in the District in 2023.

The Board thanked Chief Gosselin for his report.

H. Staff Reports

1. PIO Presentation

PIO Farris had to leave the meeting to attend to a structure fire and was unable to present her report.

2. CSIP New Investment Accounts

CFO Willis recommended investing capital funds in a new pooled investment account managed by Colorado Statewide Investment Program (CSIP). The program has a new term investment product with a higher interest rate than the District currently earns on its investments at C-SAFE. She asked the Board to consider the Resolution to open investment accounts at CSIP. Director Long thinks this will be a good test. CFO Willis is planning to invest \$15 million from the Capital Improvements Fund.

3. Civil Service Committee Reappointment

Chief Ramos noted that Richard Marosey's term on the Civil Service Committee had expired at the end of 2022. Mr. Marosey is interested in re-appointment and has good experience to offer to the Committee meetings. Chief Ramos had prepared an Action Item for the Board to consider re-appointing Mr. Marosey.

4. Board of Directors Election

Heather Brown updated the Board on the upcoming Board of Directors election on May 2, 2023. Three Board members are term-limited, and their positions will be open. The deadline for self-nomination submission is February 24. President Miller asked for a weekly update of self-nominations received by the District.

5. Station 61 Construction Project Update

Chief Anderson is working towards a partial final settlement with Golden Triangle Construction. The bollards for the parking lot will be completed after this partial settlement. The cost of the project is within the contingency. He will present final numbers once the brick art and bollards are completed.

Chief Anderson noted that the tent and trailer would need to be moved to the Training Center so that the land can be returned to the City and County of Broomfield. President Miller noted that Chief Ramos originally wanted to sell these resources. President Miller and Director Billera had recommended keeping the trailer and tent in storage in case the District needs them again in the next few years. The Board discussed the pros and cons of keeping the trailer and tent instead of selling them.

A MOTION TO RETAIN THE TRAILER AND TENT WAS MADE BY PRESIDENT MILLER AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

Chief Ramos stated that the tent and the trailer would be moved to the Training Center.

Chief Ramos noted that he is still fine tuning the brick wall art for Station 61. He asked if the Board is comfortable with the current design. The Board gave consensus on the draft art.

Director Billera asked about copyright concerns with the GMC logo on the fire truck. Attorney Ross will look into this issue.

6. News and Other Project Updates

None.

I. Public Comment

None.

J. City Liaison Comment

Rich Kondo, Liaison from Northglenn City Council, noted that there is construction on 120th Avenue, widening this road to three lanes by August. He noted that homicides are increasing in the City of Northglenn.

K. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 54269 through 54461 and online Bill Pay 2022-101 through 2022-108 and 2023-001 through 2023-005 for a net total of \$1,056,198.82. Voided checks: 54306 and 54327.
 - b) Approval of minutes from the November 9, 2022 Study Session.
 - c) Approval of minutes from the November 15, 2022 regular District Board meeting.
 - d) Approval of minutes from the November 29, 2022 Study Session.
 - e) Approval of minutes from the December 13, 2022 regular District Board meeting.

2. A MOTION TO APPROVE RESOLUTION #NM23-01 APPOINTING HEATHER BROWN AS DESIGNATED ELECTION OFFICIAL, LISA WILLIS AS ALTERNATE DESIGNATED ELECTION OFFICIAL; AND FURTHER AUTHORIZING DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION; AND HEREBY DESIGNATING THAT A POLLING PLACE ELECTION WILL BE HELD ON MAY 2, 2023; AND FURTHER DESIGNATES FIRE DISTRICT HEADQUARTERS, 101 SPADER WAY, BROOMFIELD, CO THE OFFICIAL POLLING PLACE FOR RECEIPT OF ABSENTEE BALLOTS WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

3. A MOTION TO APPROVE RESOLUTION #NM23-02 TO APPROVE JOINING AS A PARTICIPANT IN THE COLORADO STATEWIDE INVESTMENT POOL (CSIP) WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

4. A MOTION TO APPROVE THE APPOINTMENT OF RICHARD MAROSEY TO THE CIVIL SERVICE COMMITTEE, EFFECTIVE IMMEDIATELY, FOR THE SIX-YEAR TERM ENDING ON DECEMBER 31, 2028 WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

L. Attorneys' Report

Attorney Ross had provided a written report to the Board. He had included his firm's retainer analysis with his report. He reviewed the legislative update and noteworthy bills.

M. Directors' Reports

The Directors shared their responses to the presentations.

President Miller noted that he had been transported by an ambulance on January 9, and he wanted to thank Lt. Brereton, Engineer O’Leary and Paramedics Morgan and Rehman for their superior care. He was transported by a Westminster ambulance and was attended by Ryan Pool and Michael Ely on his trip to the hospital.

N. Executive Session

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY TO GO INTO EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402(4)(E) AND (F) REGARDING (A) FIRE STATION LAND AND CONSTRUCTION NEGOTIATIONS; (B) POTENTIAL PAY RANGE ADJUSTMENT TO THE 2023-2025 ADMINISTRATIVE PAY AND BENEFITS PLAN FOR THE NEW IT MANAGER POSITION; AND, (C) UPDATING ENGAGEMENT LETTER WITH IRELAND STAPLETON. THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that the Executive Session will be recorded.

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG TO COME OUT OF EXECUTIVE SESSION AT 8:17 P.M. THE MOTION PASSED UNANIMOUSLY.

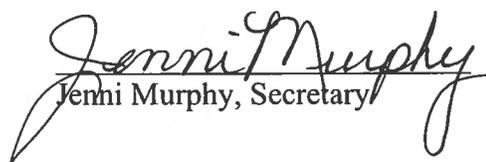
O. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 8:19 p.m.



Richard Miller, President



Jenni Murphy, Secretary