

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: October 25, 2022

BOARD MEMBERS PRESENT:

Richard Miller, President
Tim Long, Treasurer
Jenni Murphy, Secretary
Peter Billera, Vice President
Robert Nielsen, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief (Via Zoom)
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Amy Collins, Human Resources Manager
Steve Gosselin, Division Chief, Fire Prevention
Sara Farris, Public Information Officer

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Billera

C. Additions/Deletions to Agenda

Chief Bybee noted that Chief Ramos would be observing the meeting by Zoom and would participate in the Executive Session. Chief Bybee will provide input as appropriate during the public portion of the meeting. President Miller requested legal advice on pending notices of claims during Executive Session.

A MOTION WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN TO ACCEPT THE AMENDED AGENDA. THE MOTION PASSED UNANIMOUSLY.

D. Public Comment (Agenda Items Only)

None.

E. Presentations

1. Oath of Office for Captain Cook and Engineer Crawford

Chief Anderson administered the Oath of Office to Captain Cook and Engineer Crawford. Their wives pinned their badges. President Miller congratulated the newly promoted firefighters.

F. Public Meeting

1. FAMLI

President Miller opened the public meeting on Colorado Family and Medical Leave Insurance Act (“FAMLI”) program. Attorney Ross informed the Board about this new program, which begins with contributions in 2023 and distributions in 2024. Governmental entities are entitled to opt out. Staff is recommending that the District decline participation in the FAMLI program because the District’s current benefits are greater than the benefits provided through the FAMLI program. Even if the District opts out, each employee can choose to participate on an individual basis.

HR Manager Collins reported that she had received feedback from one employee, encouraging the District to decline participation in the FAMLI program. Staff had also met with Local 2203, which opted not to pursue the FAMLI program.

There was no public comment or employee comment.

The public meeting was closed by President Miller.

G. Staff Reports

1. PIO Presentation

PIO Farris reviewed recent articles about the District in local newspapers, including stories on the Station 61 construction, Heavy Rescue Academy, an oil and gas fire in Adams County, and Fire Prevention Week events. Upcoming events include Family and Friends CPR and Stop the Bleed classes.

2. September 30, 2022, YTD Financial Statements – All Funds

CFO Willis reviewed the September 30, 2022 financial statements for all funds.

CFO Willis noted that she had prepared a 5-Year Financial Projection and recommended holding a study session to review this. Chief Ramos suggested a lunch meeting. Director Murphy would like a hybrid meeting, where she could attend via Zoom. She could attend via Zoom on November 9 at lunch time. This time and date seemed convenient to the rest of the Board.

3. Station 61 Construction Project Update

Chief Anderson shared photos of the construction at Station 61. He shared the revised art concept for the brick art on the east side of the building. Gary Cahill, Owner’s Representative, reviewed five change orders since the last meeting. On November 8, the District can move in furniture, fixtures and equipment. The Certificate of Occupancy should be issued on November 11. The

interior punch list has been completed, and Golden Triangle is mitigating those items. The light poles were designed too tall and will be replaced with light bollards once the design is approved by the City. Mr. Cahill does not anticipate any more change orders, and the change order total is within the contingency budget. Director Billera asked about the rejected light posts. Chief Anderson replied that he hopes to use these at the Training Center or Station 68.

4. Engines Purchase Agreement

Chief Bybee asked the Board to approve the purchase of five apparatus due to excessive lead times and price increases. The two engines that were purchased in January 2021 will not hit the assembly line until May 2023, with anticipated delivery in first quarter of 2024. The medic units that were ordered in May 2021 just received their chassis two months ago. The anticipated delivery of these units is next summer. Staff is looking to order two more Pierce Velocity engines, for a price not to exceed \$1.95 million for both units. One will replace Engine 64, and the second will replace a front-line apparatus to replenish the reserve fleet. The anticipated build time for the new orders is 38 months. The District will not pre-pay for these units.

5. Medic Units Purchase Agreement

Chief Bybee proposed the purchase of two medic units, for a price not to exceed of \$550,000 for both. These are replacement units for Medic 61 and Medic 63. The build time for medic units is approaching 3 years.

6. Brush Truck Purchase Order

Chief Bybee asked for the purchase of one brush truck to replace Brush Truck 66, model year 2000. The build time is estimated at 300 days. The price is estimated at \$230,000.

Attorney Ross added that he had drafted the purchase agreements for the foregoing apparatus. He advised the Board that he would prefer a contract with BFX for the brush truck. However, this company does not accept contracts and acts more like an auto dealer. Staff is comfortable with the seller signed proposal for the brush truck as they have successfully purchased from this company in the past.

7. Proposed 2023 Board Meeting Calendar

Heather Brown discussed the draft 2023 Board Meeting Calendar. She noted any dates that are not the third Tuesday of the month. Director Murphy asked for changes to the January and March dates due to vacations. It was suggested to move the January Board meeting to January 24 and the March Board meeting to March 28. The Board would consider approving this calendar at their next meeting.

8. News and Other Project Updates

Chief Bybee noted that the CAD-to-CAD system is working well, and the District continues to work with partners in Boulder County to join the hub.

H. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 53813 through 54000 and online Bill Pay 2022-75 through 2022-88 for a net total of \$813,611.76. Voided Check: 53886.
 - b) Approval of minutes from the September 20, 2022 regular District Board meeting.
2. A MOTION TO APPROVE RESOLUTION NM-009 TO DECLINE PARTICIPATION IN THE FAMILY AND MEDICAL LEAVE INSURANCE ACT PROGRAM WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.
3. A MOTION TO AUTHORIZE THE FIRE CHIEF TO SIGN A PURCHASE AGREEMENT WITH FRONT RANGE FIRE APPARATUS FOR THE PURCHASE OF TWO PIERCE VELOCITY FIRE ENGINES FOR A NOT TO EXCEED AMOUNT OF \$1,950,000 WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.
4. A MOTION TO AUTHORIZE THE FIRE CHIEF TO SIGN A PURCHASE AGREEMENT WITH FRONT RANGE FIRE APPARATUS FOR THE PURCHASE OF TWO MEDIC UNITS FOR A TOTAL PURCHASE PRICE NOT TO EXCEED \$550,000 WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
5. A MOTION TO AUTHORIZE THE FIRE CHIEF TO SIGN A PURCHASE ORDER WITH BFX FIRE FOR THE PURCHASE OF ONE TYPE 6 WILDLAND BRUSH TRUCK FOR A TOTAL PURCHASE PRICE NOT TO EXCEED \$230,000 WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

I. Attorneys' Report

Attorney Ross had provided a written report to the Board. He noted that the two notices of claims are not lawsuits. He will address them further in Executive Session. He had reviewed multiple contracts and was finalizing exclusion of territories from the District.

J. City Liaison Comment

Rich Kondo, Liaison from Northglenn City Council, thanked the District for their participation in the Safe Street Halloween event in Northglenn. He was looking forward to the Training Center tour and demonstration. He asked Chief Staff to present Marshall Fire Lessons Learned at the

Northglenn Ward meeting on November 10. Director Long thanked Council Member Kondo for advocating for the District at City Council meetings.

K. Public Comment

None.

L. Directors' Reports

The Directors shared their responses to the presentations.

M. Executive Session

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR NIELSEN TO GO INTO EXECUTIVE SESSION TO RECEIVE ADVICE OF LEGAL COUNSEL AND DISCUSS (A) POTENTIAL AMENDMENTS TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT; (B) TWO PERSONNEL MATTERS, ONE OF WHICH IS THE RESIGNATION OF A ROOKIE FIREFIGHTER; AND, (C) TWO NOTICES OF CLAIM, ONE ON A TRAINING INJURY AND THE OTHER ON A MEDICAL TRANSPORT PURSUANT TO C.R.S. 24-6-402(4)(B), (E) AND (F). THE MOTION PASSED UNANIMOUSLY.

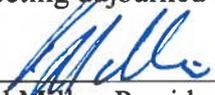
Attorney Ross certified for the record that the Executive Session, where legal advice will be provided, will constitute privileged attorney-client communications and will not be recorded.

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY TO COME OUT OF EXECUTIVE SESSION AT 6:48 P.M. THE MOTION PASSED UNANIMOUSLY.

N. Recess/Adjournment

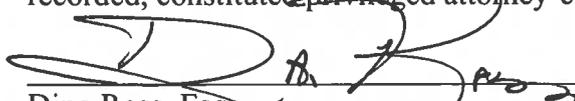
A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:50 p.m.

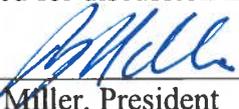

Richard Miller, President


Jenni Murphy, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.


Dino Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b), (e) and (f).



Richard Miller, President