

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: September 20, 2022

BOARD MEMBERS PRESENT:

Richard Miller, President
Tim Long, Treasurer
Jenni Murphy, Secretary
Peter Billera, Vice President

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Amy Collins, Human Resources Manager
Steve Gosselin, Division Chief, Fire Prevention
Mark Daugherty, EMS Chief
Sara Farris, Public Information Officer
Ross Riley, Captain, Emergency Manager

EXCUSED:

Robert Nielsen, Asst. Secretary

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Murphy

C. Additions/Deletions to Agenda

Chief Ramos noted that there was a deletion to the agenda, Oath of Office for Captain Cook. Captain Cook would attend the Board meeting next month.

A MOTION TO EXCUSE THE ABSENCE OF DIRECTOR NIELSEN FROM THE BOARD MEETING WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR LONG TO ACCEPT THE AMENDED AGENDA. THE MOTION PASSED UNANIMOUSLY.

D. Public Comment (Agenda Items Only)

None.

E. Presentations

1. PIO Presentation

PIO Farris reviewed media clips including a recent article in the Broomfield Leader about Station 61. She shared coverage of the 9/11 Memorial Ceremony. She is looking forward to events celebrating Fire Prevention Week and free CPR classes.

F. Recess to Community Foundation Board Meeting

President Miller convened the Community Foundation Board meeting. The Foundation Board conducted their business as reflected in the Community Foundation Board meeting minutes.

The Community Foundation Board meeting was adjourned, and the District Board continued its meeting.

G. Staff Reports

1. August 31, 2022, YTD Financial Statements – General Fund

CFO Willis reviewed the August 31, 2022 financial statements. The Medicaid Supplemental reimbursement for the 12 months ending June 30, 2021 is \$2,416,085 and will be recorded as revenue in August financial statements. The District will have \$7.3 million in supplemental payments since 2019. Additional multiple revenue accounts are already over budget for the year.

2. Property Tax Assessment For 2022 (Revenue Collection in 2023)

CFO Willis stated that this is a non-reassessment year. There was a change to the residential and multifamily assessment rate, causing a decrease in revenue in these categories. Oil and gas properties will generate \$1.9 million in revenue for 2023. There is a 5% overall increase to property tax revenue that will be received in 2023.

3. 2023 Budget Process

Chief Ramos discussed the upcoming budget process, similar to last year which worked well. On October 15, CFO Willis will deliver the first draft of the proposed budget to the Board. The public hearing will take place on November 15 with a high-level review of the General Fund and Capital Improvements Fund proposed budgets. The budget study session will take place on November 29. The final budget hearing will take place on December 13. The Board suggested no changes to the Budget process.

CFO Willis reviewed the 2023 Proposed Budget for Old Hire Pension Fund. This fund has a 0.5% Cost-of-Living Increase to distribution payments for 2023, which mirrors the FPPA increase. President Miller asked when the Fund will be fully funded after contributions from the General Fund. Chief Ramos replied that that the Fund is estimated to be fully funded in two years. This may be delayed until 2025 due to recent stock market performance.

CFO Willis discussed the Ambulance Membership Fund. There is no need to increase the membership fees in 2023.

4. Station 61 Construction Project Update

Chief Anderson discussed the revised construction schedule for Station 61. He offered to share this via email with the Board. He noted that the anticipated completion date is November 11. He shared current progress photos.

5. Colorado Firefighter Heart and Cancer Benefits Trustee

Chief Ramos had been serving on the Colorado Firefighter Heart and Cancer Benefits Trust, and his term expires in December. He would like to continue in this role and requests the Board's approval of the Action Item nominating him.

6. Medicaid Supplemental Reimbursement

This topic was covered during the Financial Statements discussion.

7. 2023 Old Hire Pension Fund Benefit Adjustment

A few years ago, the Board decided to index potential future Cost of Living Adjustments (COLA) for the Old Hire Pension to the FPPA Statewide Defined Benefit Plan annual COLA. For 2023, Chief Ramos is recommending to the Board of Trustees a one-time 0.5% increase in benefit payments to participants of the Old Hire Defined Benefit Plan, effective on January 1, 2023, to remain in effect permanently, unless modified by subsequent action of the District Board of Directors. The proposed Budget has been prepared with this COLA.

8. CAD-to-CAD

Chief Ramos announced that all four communication centers are now live on CAD-to-CAD: Broomfield, Westminster, ADCOM and Thornton. It is working well, but he is hoping to improve functionality by installing Tablet Command in apparatus.

9. News and Other Project Updates

Chief Ramos announced that the Union had collected \$43,000 over Labor Day weekend during the Fill the Boot campaign for Muscular Dystrophy Association (MDA).

Captain Riley discussed the grant applications the District had submitted. The District was awarded training funds to send 12 firefighters to Denver International Airport for Aircraft Rescue and Firefighting training. The total award is almost \$50,000, and the District will have to match 10%. This award covers not only the training class tuition but also overtime costs and backfill. The performance period for this grant is two years.

H. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

- a) Approval of accounts payable checks 53681 through 53812 and online Bill Pay 2022-71 through 2022-74 for a net total of \$477,958.57.
 - b) Approval of minutes from the August 16, 2022 regular district board meeting.
2. A MOTION TO NOMINATE FIRE CHIEF DAVID RAMOS AS THE DESIGNATED MEMBER REPRESENTATIVE FOR THE COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.
 3. A MOTION TO APPROVE RESOLUTION NM22-008, APPROVING A ONE-TIME 0.5% INCREASE IN BENEFIT PAYMENTS TO PARTICIPANTS OF THE “OLD HIRE” DEFINED BENEFIT PLAN EFFECTIVE ON JANUARY 1, 2023 WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

I. Attorneys’ Report

Attorney Ross had provided a written report to the Board. During the preceding month, the primary legal services were assisting Chief Staff with several contracts.

J. City Liaison Comment

Rich Kondo, Liaison from Northglenn City Council, thanked Chief Ramos and Staff for appearing in front of City Council to discuss the Marshall Fire response and CAD-to-CAD benefits. He thanked the District for appearing at the Groove, Grub and Local Gov event with a fire truck and crews. He is coordinating a group of Council members and City Manager to tour the Training Center on October 7.

K. Public Comment

None.

L. Directors’ Reports

The Directors shared their responses to the presentations and their time at the Special District Association Annual Conference.

M. Executive Session

A MOTION WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR MURPHY TO GO INTO EXECUTIVE SESSION TO CONSIDER A POTENTIAL NEW POSITION PURSUANT TO C.R.S. 24-6-402(4)(B) AND (F). THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that the Executive Session, where legal advice on personnel matters will be provided, will constitute privileged attorney-client communications and will not be recorded.

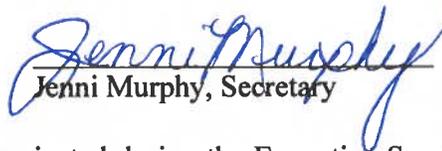
A MOTION WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR BILLERA TO COME OUT OF EXECUTIVE SESSION AT 6:10 P.M. THE MOTION PASSED UNANIMOUSLY.

N. Recess/Adjournment

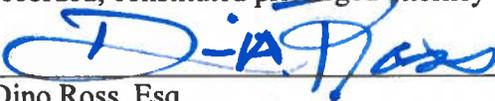
A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:12 p.m.


Richard Miller, President


Jenni Murphy, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.


Dino Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b) and (f).


Richard Miller, President