

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT
ADMINISTRATIVE HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

The meeting was held in-person. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: August 16, 2022

BOARD MEMBERS PRESENT:

Richard Miller, President
Tim Long, Treasurer
Jenni Murphy, Secretary
Peter Billera, Vice President
Robert Nielsen, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Amy Collins, Human Resources Manager
Steve Gosselin, Division Chief, Fire Prevention
Mark Daugherty, EMS Chief
Sara Farris, Public Information Officer

LEGAL COUNSEL:

Dino Ross

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance by Director Murphy

C. Additions/Deletions to Agenda

Chief Ramos requested to swap the order of the agenda so that Public Meeting for Landowner Petition for Inclusion would follow the Old Hire Paid Pension Meeting.

A MOTION WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN TO ACCEPT THE AMENDED AGENDA. THE MOTION PASSED UNANIMOUSLY.

D. Public Comment (Agenda Items Only)

None.

E. Recess to Old Hire Paid Pension Board of Trustees Meeting

President Long convened the Old Hire Paid Pension Board of Trustees meeting. The Trustees conducted their business as reflected in the Old Hire Paid Pension Board of Trustees meeting minutes.

The Old Hire Paid Pension Board of Trustees meeting was adjourned, and the District Board continued its meeting.

F. Public Meeting on Landowner Petition for Inclusion

President Miller opened the Public Meeting on Landowner Petition for Inclusion.

Attorney Ross explained that a Landowner in Jefferson County had petitioned the District to include a parcel that is not currently serviced by a fire district (10245 Wadsworth Blvd.). The Board is required to hold a public meeting according to Statute. There was no public comment.

Attorney Ross noted that notice of the public meeting was published once in a newspaper with general circulation in the District. Neither Chief Staff nor legal counsel had received any public comments.

President Miller closed the public meeting.

G. Attorneys' Report

Attorney Ross had provided a written report to the Board. He reviewed his recent activity with the District. He discussed Senate Bill 22-238 which makes adjustments to assessed property value rates. The state has committed to backfill lost property tax revenue in 2023. CFO Willis will take this new law into consideration as she models future property tax revenue for the District.

H. Presentations

1. Introduce Jason Blanski, Fire Inspector

Chief Gosselin introduced Jason Blanski to the Board. He will replace Lindsey Smith who retired in February.

2. Oath of Office for Captains Deuto and Cook and Lieutenants Buzard and Hunt

Chief Ramos announced that Capt. Cook was on a wildland deployment and would attend the Board meeting in September for his badge pinning.

Chief Ramos administered the Oath of Office to Captain Deuto and Lieutenants Buzard and Hunt. Their wives pinned their badges. President Miller congratulated all of the newly promoted firefighters.

I. Staff Reports

1. PIO Presentation

PIO Farris reviewed media clips including recent articles in the Broomfield Leader and coverage of National Night Out in both cities. She reviewed changes to the 9/11 Memorial Ceremony this year.

2. July 31, 2022, YTD Financial Statements – General Fund

CFO Willis asked if there were any questions on the July 31, 2022 financial statements. There were none.

3. Fire Prevention Week

PIO Farris reviewed the theme of Fire Prevention Week for 2022: “Fire won’t wait. Plan your escape™”. The District will host two open house events at stations that week. Chief Ramos noted that there was a Resolution for Board consideration.

4. Fallen Firefighters Memorial Weekend

Chief Ramos noted that a resolution had been prepared in recognition of Fallen Firefighters Memorial Weekend, October 8-9, 2022. The United States Congress and the President of the United States have designated the weekend of the annual National Fallen Firefighters Memorial Service as a time to honor firefighters and emergency services personnel who have sacrificed their lives to save others. He recommended that the Board adopt this Resolution.

5. Station 61 Construction Project Update

Chief Anderson discussed the recent change order report for Station 61. There were additional unanticipated changes due to infrastructure under the street such as sanitary and storm sewer connections. He anticipates completion by Halloween, which is two months later than originally estimated.

Gary Cahill, Owner’s Representative, reviewed the process with the City on changes after the start of construction. The relationship between the District and City and County of Broomfield is good.

Chief Anderson shared updated renderings of the brick mural art for the east side of Station 61. He intends to install a banner on the side by Broomfield Days in September until the brick art is installed. The City had asked for historical elements for this piece of art. This brick art has been budgeted for in the construction budget.

Chief Ramos asked for feedback from the Board at the next meeting.

6. News and Other Project Updates

Chief Ramos discussed the CAD-to-CAD project, and he announced that the soft target go live date for Broomfield to join the hub is soon.

J. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 53528 through 53680 and online Bill Pay 2022-61 through 2022-70 for a net total of \$681,287.61.
 - b) Approval of minutes from the July 19, 2022 regular district board meeting.
2. A MOTION TO APPROVE RESOLUTION #NM22-05 AND RELATED CERTIFIED ORDER AUTHORIZING THE INCLUSION OF REAL PROPERTY WITHIN THE NORTH METRO FIRE RESCUE DISTRICT WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.
3. A MOTION TO APPROVE RESOLUTION #NM22-06 – NATIONAL FIRE PREVENTION WEEK WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.
4. A MOTION TO APPROVE RESOLUTION #NM22-07 – FALLEN FIREFIGHTERS MEMORIAL WEEKEND WAS MADE BY DIRECTOR BILLERA AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.

K. City Liaison Comment

Rich Kondo, Liaison from Northglenn City Council, enjoyed the promotion ceremony. He thanked Chief Ramos for the engine that attended the Groove, Grub and Local Gov event in Northglenn. He had attended a school principal meeting with Northglenn PD where they discussed Active Shooter response and fentanyl issues. He noted that Adams 12 schools do not all have Narcan available at the schools. Chief Ramos confirmed that all medic units have Narcan on board.

L. Public Comment

None.

M. Directors' Reports

Director Nielsen requested an excused absence for the September Board meeting.

The Directors shared their responses to the presentations and promotions.

N. **Executive Session**

None.

O. **Recess/Adjournment**

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:21 p.m.



Richard Miller, President



Jenni Murphy, Secretary