

**MINUTES
CIVIL SERVICE COMMITTEE
NORTH METRO FIRE RESCUE DISTRICT
CONDUCTED ELECTRONICALLY**

The meeting was held electronically. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

September 17, 2021

COMMITTEE MEMBERS PRESENT:

Bruce Ginther, Committee President
Wilson Lindquist, Committee Member
Rich Marosey, Committee Member

STAFF PRESENT:

Dave Anderson, Deputy Chief of Support Services
Heather Brown, Executive Administrative Assistant
Debbie Vanwanseele, Training Center Coordinator

LEGAL COUNSEL:

Dino Ross

Call to Order:

The meeting of the North Metro Fire Rescue District Civil Service Committee was called to order by Committee President Bruce Ginther at 8:34 a.m. on September 17, 2021.

Additions/Deletions to Agenda:

None.

Old Business:

None.

New Business:

Review of the revised Firefighter III promotional reading list

Chief Anderson reviewed the Firefighter III promotional reading list with the Committee. A red line version was included in the packet, which reflected the updated IFSTA book. The Committee believed the information received was straightforward, and there were no questions. Chief Staff recommended that the Committee approve the Firefighter III promotional reading list.

Review of the revised Lieutenant promotional reading list

Chief Anderson also reviewed the Lieutenant promotional reading list with the Committee. He stated that when a promotional reading list is revised, there must be a minimum 90-day notice period prior to the testing date. Chief Staff is very comfortable that all necessary timelines will be met. The Committee believed the information received was straightforward, and there were no questions. Chief Staff recommended that the Committee approve the Lieutenant promotional reading list.

Review of the 2022 Lieutenant promotional examination dates

Chief Anderson reviewed the 2022 Lieutenant promotional examination dates and posting with the Committee. The written examination will take place on January 11, 2022. Chief Staff believes the District will have approximately 10 very strong candidates. Mr. Marosey requested clarification on what "May Day" procedures entailed. Chief Anderson stated it is a training procedure utilized by all six north area departments. The intent of May Day training is to remain prepared for a firefighter that may become trapped or injured. Chief Staff recommended that the Committee approve the Lieutenant promotional examination dates.

Action Items:

1. CONSIDER AND APPROVE THE JUNE 25, 2021 CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. LINDQUIST TO APPROVE THE JUNE 25, 2021 CIVIL SERVICE COMMITTEE MINUTES AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER APPROVAL OF THE FIREFIGHTER III PROMOTIONAL READING LIST.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. LINDQUIST TO APPROVE AND CERTIFY THE FIREFIGHTER III PROMOTIONAL READING LIST. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER APPROVAL OF THE LIEUTENANT PROMOTIONAL READING LIST.

A MOTION WAS MADE BY MR. LINDQUIST AND SECONDED BY MR. MAROSEY TO APPROVE THE LIEUTENANT PROMOTIONAL READING LIST. THE MOTION PASSED UNANIMOUSLY.

4. CONSIDER APPROVAL OF THE 2022 LIEUTENANT PROMOTIONAL EXAMINATION DATES.

A MOTION WAS MADE BY MR. MAROSEY AND SECONDED BY MR. LINDQUIST TO APPROVE THE 2022 LIEUTENANT PROMOTIONAL EXAMINATION DATES. THE MOTION PASSED UNANIMOUSLY.

Public Comments:

None.

Executive Session:

None.

Adjournment:

A MOTION TO ADJOURN THE MEETING WAS MADE BY MR. LINDQUIST AND SECONDED BY MR. MAROSEY. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 8:42 A.M.

Bruce Ginther

Bruce Ginther, Committee President