

**MINUTES
CIVIL SERVICE COMMITTEE
NORTH METRO FIRE RESCUE DISTRICT
HEADQUARTERS
101 SPADER WAY, BROOMFIELD, CO 80020**

September 6, 2019

COMMITTEE MEMBERS PRESENT:

Russ Williams, Committee President
Robert Nielsen, Committee Member

STAFF PRESENT:

David Ramos, Fire Chief
Dave Anderson, Deputy Chief of Support Services
Eileen Gomez, Human Resources Manager
Heather Brown, Executive Administrative Assistant

Call to Order:

The meeting of the Civil Service Committee was called to order by Committee President Russ Williams at 4:02 p.m. on September 6, 2019.

Additions/Deletions:

None

Old Business:

None

New Business:

Engineer Eligibility List:

Chief Anderson explained that there was a slight change to the written scores after reviewing one test question. This did not affect the order or ranking of the eligibility list.

Action Items:

1. CONSIDER AND APPROVE THE APRIL 25, 2019, CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY RUSS WILLIAMS AND SECONDED BY ROBERT NIELSEN TO APPROVE THE APRIL 25, 2019, CIVIL SERVICE COMMITTEE MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER APPROVAL OF THE ENGINEER ELIGIBILITY LIST.

A MOTION WAS MADE BY RUSS WILLIAMS AND SECONDED BY ROBERT NIELSEN TO APPROVE THE ENGINEER ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

Public Comments:

None.

Executive Session:

None.

Chief Ramos noted that he was in the process of revising the Civil Service Rules and Regulations before the District's Attorney retired recently. The District is in the process of hiring new legal counsel and will return to this project shortly. This will including moving the review of job descriptions to staff. He anticipates needing another Civil Service meeting in December 2019 to discuss the lieutenant testing planned for 2020.

Adjournment:

A MOTION TO ADJOURN THE MEETING WAS MADE BY RUSS WILLIAMS AND SECONDED BY ROBERT NIELSEN. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 4:12 P.M.



Russ Williams, Committee President