

**MINUTES
CIVIL SERVICE COMMITTEE
NORTH METRO FIRE RESCUE DISTRICT
CONDUCTED ELECTRONICALLY**

August 27, 2020

COMMITTEE MEMBERS PRESENT:

Russ Williams, Committee President
Bruce Ginther, Committee Member
Rich Marosey, Committee Member

STAFF PRESENT:

Dave Ramos, Fire Chief
Dave Anderson, Deputy Chief of Support Services
Mark Daugherty, Captain
Eileen Gomez, Human Resources Manager
Heather Brown, Executive Administrative Assistant
Debbie VanWansele, Training Center Coordinator

LEGAL COUNSEL:

Dino Ross

Call to Order:

The meeting of the North Metro Fire Rescue District Civil Service Committee was called to order by Committee President Russ Williams at 9:02 a.m. on August 27, 2020.

Additions/Deletions to Agenda:

None

Old Business:

None

New Business:

Firefighter/Paramedic School Eligibility Lists

Chief Anderson told the Committee that the Firefighter/Paramedic School Eligibility list was formed from the scores of a written test and an interview panel. The candidates will attend paramedic school in rank order. Currently, the budget is being evaluated to see exactly how many people will be able to attend in 2021.

There was one small glitch during the written testing process. The lead proctor misunderstood that candidates were given three hours to complete the written examination, and he ended the test after two hours. Therefore, the candidates had to come back and retest at a later date. All of the candidates were understanding of the error, and they participated in the retesting without complaint.

Chief Anderson told the Committee that four potential candidates took the test. Of those, all four passed the testing process and have been placed on the eligibility list. The expected proposal is to send two candidates from the list to paramedic school; but if the budget allows, the District hopes to send three candidates from the list.

Chief Ramos explained that the official promotion will not happen until they successfully pass paramedic school.

The Committee members reviewed the Firefighter/Paramedic School eligibility list as presented in the packet.

Safety and Medical (SAM) Officer Promotional Selection Process and Test Date

Committee Member Marosey asked if this is a new position. Chief Ramos stated that the Safety and Medical (SAM) Officer will be a brand new position that will be chosen from the District's current paramedics interested in testing. This role will ensure that all of the safety procedures are being followed during calls. There will be one SAM Officer per shift, and they will have their own vehicle to independently respond on calls. This particular role will be very important for the District, especially during COVID-19 times.

Chief Anderson told the Committee the SAM Officers will be chosen based on an emergency scene scenario, and formal interview and presentation. There will be a dedicated SAM Officer at every major incident to which the District responds, eliminating the need to find a Staff member to respond. The pay structure will be that of a Lieutenant. The best qualified candidates will be capable of responding to various type of calls. Candidates must receive a 70% or greater on each section in order to be placed on the eligibility list. SAM Officers will be supervised by EMS Captain Mark Daugherty, and therefore, he will be heavily involved in the selection process.

Action Items:

1. CONSIDER AND APPROVE THE AUGUST 3, 2020 CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY RICH MAROSEY AND SECONDED BY BRUCE GINTHER TO APPROVE THE AUGUST 3, 2020, CIVIL SERVICE COMMITTEE MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER APPROVAL OF THE FIREFIGHTER/PARAMEDIC SCHOOL ELIGIBILITY LIST.

A MOTION WAS MADE BY BRUCE GINTHER AND SECONDED BY RICH MAROSEY TO APPROVE THE FIREFIGHTER/PARAMEDIC SCHOOL ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER APPROVAL OF THE SAM OFFICER PROMOTIONAL PROCESS AND TEST DATE.

A MOTION WAS MADE BY RICH MAROSEY AND SECONDED BY BRUCE GINTHER TO APPROVE THE SAM OFFICER PROMOTIONAL PROCESS AND TEST DATE. THE MOTION PASSED UNANIMOUSLY.

Public Comments:

None.

Executive Session:

None.

Adjournment:

A MOTION TO ADJOURN THE MEETING WAS MADE BY RICH MAROSEY AND SECONDED BY BRUCE GINTHER. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 9:22 A.M.



Russ Williams, Committee President