

**MINUTES  
CIVIL SERVICE COMMITTEE  
NORTH METRO FIRE RESCUE DISTRICT  
CONDUCTED ELECTRONICALLY**

October 29, 2020

**COMMITTEE MEMBERS PRESENT:**

Russ Williams, Committee President  
Bruce Ginther, Committee Member  
Rich Marosey, Committee Member

**STAFF PRESENT:**

Dave Ramos, Fire Chief  
Dave Anderson, Deputy Chief of Support Services  
Mark Daugherty, Captain  
Eileen Gomez, Human Resources Manager  
Heather Brown, Executive Administrative Assistant  
Debbie VanWanseele, Training Center Coordinator

**LEGAL COUNSEL:**

Dino Ross

**Call to Order:**

The meeting of the North Metro Fire Rescue District Civil Service Committee was called to order by Committee President Russ Williams at 8:08 a.m. on October 29, 2020.

**Additions/Deletions to Agenda:**

None

**Old Business:**

None

**New Business:**

Safety and Medical Officer (SAM) promotional eligibility list

Deputy Chief Anderson explained that the SAM's Officer assessment was conducted this week. Six (6) personnel successfully completed the process. Deputy Chief Anderson reminded the Committee that this is a new staff position that will focus on EMS and safety. Captain Daugherty stated that he felt the process went well and was very well received. The "Rule of Threes" interviews will take place on November 20, 2020 and promotions will occur on January 1, 2021.

The Committee members reviewed the SAM promotional eligibility list as presented in the packet.

Extension of the Engineer's promotional eligibility list

Deputy Chief Anderson stated that there are two people remaining on the current Engineer's promotional eligibility list. Both candidates were interviewed recently and are solid candidates. Per the Civil Service Rules, once there are two or fewer names on the eligibility list, the list becomes invalid unless it is extended by the Committee. Therefore, staff is asking the Committee to extend the current list.

Committee Member appointments

Chief Ramos stated that on December 31, 2020 President Russ Williams' term will be expiring and asked if he had the desire to be appointed by the District Board for a new six-year term. President Williams stated he has been on the Committee for 10 years and it has been an honor; however, he is not seeking to be reappointed after his term expires.

**Action Items:**

1. CONSIDER AND APPROVE THE AUGUST 27, 2020 CIVIL SERVICE COMMITTEE MEETING MINUTES.

A MOTION WAS MADE BY RICH MAROSEY AND SECONDED BY BRUCE GINTHER TO APPROVE THE AUGUST 27, 2020, CIVIL SERVICE COMMITTEE MINUTES AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

2. CONSIDER APPROVAL OF THE SAFETY AND MEDICAL OFFICER (SAM) PROMOTIONAL ELIGIBILITY LIST.

A MOTION WAS MADE BY BRUCE GINTHER AND SECONDED BY RICH MAROSEY TO APPROVE THE SAFETY AND MEDICAL OFFICER (SAM) PROMOTIONAL ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER APPROVAL OF EXTENDING THE ENGINEER'S PROMOTIONAL ELIGIBILITY LIST.

A MOTION WAS MADE BY RICH MAROSEY AND SECONDED BY BRUCE GINTHER TO APPROVE EXTENDING THE ENGINEER'S PROMOTIONAL ELIGIBILITY LIST. THE MOTION PASSED UNANIMOUSLY.

**Public Comments:**

None.

**Executive Session:**

None.

**Adjournment:**

A MOTION TO ADJOURN THE MEETING WAS MADE BY BRUCE GINTHER AND SECONDED BY RICH MAROSEY. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 8:18 A.M.



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Bruce Ginther, Committee President