

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NORTH METRO FIRE RESCUE DISTRICT**

The meeting was held electronically. Information regarding public participation in the meeting was posted on the District's website at least 24-hours in advance.

Date: January 19, 2021

BOARD MEMBERS PRESENT:

Richard Miller, President
Peter Billera, Vice President
Tim Long, Treasurer
Jenni Murphy, Secretary
Robert Nielsen, Asst. Secretary

STAFF PRESENT:

David Ramos, Fire Chief
David Anderson, Deputy Chief, Support Services
Jeff Bybee, Deputy Chief, Operations
Lisa Willis, Chief Financial Officer
Eileen Gomez, Human Resources Manager
Sara Farris, Public Information Officer
Mark Daugherty, EMS Chief
Ross Riley, Emergency Management Captain

LEGAL COUNSEL:

Dino Ross
Kelley Duke (executive session only)

A. Call to Order

President Miller called the Board of Directors meeting to order at 4:00 p.m.

B. Pledge of Allegiance

The Pledge was skipped due to virtual nature of the meeting.

C. Additions/Deletions to Agenda

None.

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR MURPHY TO ACCEPT THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

D. Public Comment (Agenda Items Only)

None.

E. Executive Session

A MOTION WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG TO GO INTO EXECUTIVE SESSION AT 4:02 P.M. PURSUANT TO C.R.S. § 24-6-402(4)(b) TO RECEIVE ADVICE OF LEGAL COUNSEL REGARDING WATERLINE REIMBURSEMENT ISSUES AND CHANGES TO THE BOARD BYLAWS. THE MOTION PASSED UNANIMOUSLY.

Attorney Ross certified for the record that Executive Session will constitute privileged attorney-client communications and will not be recorded. Attorney Duke joined the executive session for advice of legal counsel on waterline reimbursement issues.

A MOTION WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR BILLERA TO COME OUT OF EXECUTIVE SESSION AT 4:51 P.M. THE MOTION PASSED UNANIMOUSLY.

F. Staff Reports

1. PIO Presentation

PIO Farris showed photos from the recent ice rescue training and Santa rappelling at Children's Hospital. There were articles on an accidental garage fire that caused a fatality. The District was mentioned in articles about Northglenn's Community Co-Production Policing Advisory Board.

Director Nielsen asked who would be the District representative on the Community Co-Production Policing Advisory Board. Chief Ramos replied that Battalion Chief Matt O'Leary would be serving on the Advisory Board. Director Murphy asked when public events would be live again. PIO Farris replied that this is hard to estimate right now. Chief Ramos noted that he thinks it will be close to summer before public events resume.

2. Board Bylaws

This topic was discussed in Executive Session with no further questions or presentations made.

3. Broomfield Urban Renewal Authority Commissioner Position

Chief Ramos noted that the Board had nominated Director Nielsen to fill the Broomfield Urban Renewal Authority (BURA) Commissioner position. Chief Ramos had included a letter from City Manager Jennifer Hoffman in the Board packet. The City plans to move forward with the District's nominee if there is no opposition from other special districts in the BURA area.

President Miller thanked Director Nielsen for volunteering for this position.

4. Colorado Firefighter Heart and Cancer Benefits Trustee

Chief Ramos noted that he had been nominated by the Colorado State Fire Chiefs to serve as a Trustee for the Colorado Firefighter Heart and Cancer Benefits Trust. This nomination requires a nomination from the Board. Chief Ramos would be honored to serve on this Trust. He asked for the Board to approve an action item for this nomination.

President Miller congratulated Chief Ramos on this nomination by his peers.

5. Medicaid Supplemental Reimbursement

CFO Willis had recently filed her third reporting period, ending June 30, 2020 with an estimated reimbursement of \$1.7 million in September 2021. She believes this program will continue for the next few years.

6. COVID-19

Chief Ramos noted that the District employees remain relatively healthy. The first round of COVID-19 vaccinations has taken place, with more than 85% of employees seeking the vaccine. Round two of the vaccination starts next week.

There will be no logistics report tonight, but PPE supplies are stable, and no employees are in quarantine.

Captain Riley, Planning Section Chief, reviewed state and local COVID-19 case counts, trends and hospital metrics. Director Murphy asked if there was an update on District family members receiving the vaccine. Capt. Riley replied that he has been told that family members will be covered in Phases 2 and 3 as there is not adequate vaccine supply right now to accommodate family members.

Chief Bybee noted that this is the eleventh month of the COVID-19 pandemic response. He hopes that the vaccine will get the District back to working as normal by summer 2021. He noted that vaccines are not mandatory for employees, but are a personal choice. Chief Bybee noted that overtime has declined with the end of the fire academy and influx of new firefighters. Call volume has not abated with continued COVID-19 calls. He noted that the side effects for the second dose of the COVID-19 vaccine are worse than the first. Because of this, the District is asking firefighters to take the second dose off duty.

Chief Daugherty stated that the District would soon begin rapid antigen testing at the beginning of each shift for firefighters and weekly for administrative employees. This is the shallow nasal swab test that yields results in about 15 minutes. If the employee tests positive on the antigen test, the employee will take the RT-PCR test and be sent home awaiting results. This will hopefully prevent asymptomatic employees from bringing COVID-19 into the firehouse or office.

Director Long thinks this is a good strategy. Director Murphy asked about the outbreak locations in Northglenn and whether they are showing improvement. The nursing home locations have struggled with outbreaks for a while. An outbreak is defined as more than two COVID-19 positive residents or employees. Chief Ramos noted that nursing home facilities have begun vaccinating their employees and residents which should bring some relief.

7. Station 61 remodel

Chief Anderson shared a revised construction schedule. He plans to move the trailer from Station 62 to headquarters in May. He anticipates discussing the temporary site with the City and County of Broomfield and possibly requesting to convert this to permanent parking. He is working on finalizing the brick mural and fence details.

8. Station 62 remodel

Chief Anderson shared an updated timeline, with construction completion near mid-April 2021. There have not been COVID-19 supply chain issues or COVID-19 workforce issues so far. He reminded the Board that the trailer from Station 62 will be used for the Station 61 project.

He offered the Board an opportunity to walk through the construction site. All of the Directors stated that they would like to participate.

9. RFP for Old Hire Pension Investment Advisor

Chief Ramos discussed the need to select a new Investment Advisor for the Old Hire Pension Fund. CFO Willis worked with Attorney Ross to develop a Request for Proposals (RFP). This will be shared with the Board during the next Old Hire Pension meeting on Thursday, January 21.

10. Old Hire Pension Trustee Vacancy

The Old Hire Pension Board of Trustees will also consider reappointing participant trustees at their next meeting. President Miller asked for the names of the participant trustees. Chief Ramos replied that Jerry Kaczmariski and Wilson Lindquist have served and volunteered to continue.

11. Civil Service Committee Vacancy

Chief Ramos announced that Wilson Lindquist, retired North Metro Fire Engineer, has volunteered to serve on the Civil Service Committee. He understands the work of this Committee. Chief and Staff recommend the appointment of Mr. Lindquist to the Committee for a six-year term.

G. Action Items

1. A MOTION TO APPROVE THE CONSENT CALENDAR WAS MADE BY DIRECTOR LONG AND SECONDED BY DIRECTOR MURPHY. THE MOTION PASSED UNANIMOUSLY.
 - a) Approval of accounts payable checks 50766 through 50939 and online Bill Pay 2020-87 through 2020-89 and 2021-01 through 2021-06 for a net total of \$754,596.25. Voided check: 50902.
 - b) Approval of minutes from the December 1, 2020 regular district board meeting.

The consent calendar motion did not include the December 14, 2020 meeting minutes.

2. A MOTION TO NOMINATE FIRE CHIEF DAVID RAMOS AS THE DESIGNATED MEMBER REPRESENTATIVE FOR THE COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

3. A MOTION TO APPROVE THE AMENDED BOARD BYLAWS WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR LONG. THE MOTION PASSED UNANIMOUSLY.
4. A MOTION TO APPROVE THE APPOINTMENT OF WILSON LINDQUIST TO THE CIVIL SERVICE COMMITTEE, EFFECTIVE IMMEDIATELY, FOR THE SIX-YEAR TERM ENDING ON DECEMBER 31, 2026 WAS MADE BY DIRECTOR MURPHY AND SECONDED BY DIRECTOR NIELSEN. THE MOTION PASSED UNANIMOUSLY.

H. Attorneys' Report

Attorney Ross had submitted a written report to the Board. The Colorado General Assembly convened on January 13 and for the most part focused on COVID-19 related legislation before recessing. At this time, there are no concerning bills for special districts. They will reconvene on February 13.

I. Public Comment

Ms. Ashley Witkovich, City Councilperson from Northglenn, thanked the Board for the information shared tonight. She thanked the firefighters who worked the tragic fire in Northglenn. She is looking forward to the interviews for Northglenn's Community Co-Production Policing Advisory Board. City Council is looking for input on the issue of marijuana delivery.

Mr. David Feineman, resident of Skystone neighborhood in Broomfield, asked if the Board members had received COVID-19 vaccinations as part of 1A when first responders received their vaccine. Chief Ramos replied that the Board was included in the first dose of vaccination as policy makers are considered part of the essential workforce of the Fire District. Mr. Feineman would like an update on the CAD-to-CAD roll out. Chief Ramos replied that the project had hit a couple of roadblocks created by the vendor's delay, which is anticipated to delay the project by two or three months. Three of the four agencies anticipate going live around early March, with Broomfield joining last, a few weeks later. Chief Ramos will prepare a more thorough update for the next Board meeting.

J. Directors' Reports

Director Murphy was grateful to receive the COVID-19 vaccine. Her thoughts and prayers are with the firefighters who responded to the garage fire in Northglenn. She thanked staff for their hard work.

Director Nielsen thanked Capt. Riley for setting up COVID-19 vaccines for the District.

Director Nielsen asked about the District policy to no longer send emails to Directors' personal email accounts. He has an issue with using his tablet for Zoom and viewing the Board packet during a Board meeting. He likes using his own computer, along with the District-supplied iPad, to provide a second monitor for viewing Board documents. He would like for the District emails

to be forwarded again to his personal email. President Miller is concerned about open record requests that could access personal files on his personal computer. Chief Ramos wants to best protect the Board and their personal devices from open records requests. He noted that Director Billera does not want District emails forwarded to his personal email. Chief Ramos does recognize that this can be a problem for some Board members. Director Long recommends keeping all communication on the iPad with prompts to personal emails to check the iPad for District email.

Attorney Ross expressed concern regarding Directors' personal computers receiving District information, as they may be treated as part of the public records system. Director Long noted that Ms. Brown could print sections if necessary during this time. Ms. Brown added that Directors can access their District email on a webpage from their personal computer without downloading documents to their personal computer.

Director Billera expressed gratitude to the District for the COVID-19 vaccine.

Director Long announced that he is a candidate for Northglenn's Community Co-Production Policing Advisory Board. He is happy that the Board Bylaws are completed. He was thankful for his COVID-19 vaccine.

President Miller was also thankful for his COVID-19 vaccine. He wondered when the Board could resume in-person Board meetings. Chief Ramos replied that the meetings would need to be open to the public, and the District will still use safety precautions like face masks and social distancing even after receiving the vaccine. He doubts the Board can meet in person before summer.

K. Executive Session

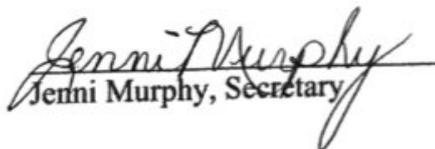
None.

L. Recess/Adjournment

A MOTION TO ADJOURN THE MEETING WAS MADE BY DIRECTOR NIELSEN AND SECONDED BY DIRECTOR BILLERA. THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:43 p.m.

Richard Miller, President


Jenni Murphy, Secretary

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